



# City of Oregon City

625 Center Street  
Oregon City, OR 97045  
503-657-0891

## Meeting Minutes City Commission

*Doug Neeley, Mayor*  
*Rocky Smith, Jr., Commission President*  
*Betty Mumm, Kathy Roth, Carol Pauli*

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Wednesday, September 19, 2012

7:00 PM

Commission Chambers

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### Regular

#### 1. Convene Regular Meeting and take Roll Call

*Mayor Neeley called the meeting to order at 7:10 PM.*

**Present:** 4 - Mayor Doug Neeley, Commissioner Rocky Smith, Commissioner Carol Pauli and Commissioner Kathy Roth

**Absent:** 1 - Commissioner Betty Mumm

**Staffers:** 12 - City Manager David Frasher, City Attorney William Kabeiseman City Attorney, Police Chief and Public Safety Director Mike Conrad, Public Works Director John Lewis, Tony Konkol, Community Services Director Scott Archer, City Recorder Nancy Ide, Human Resources Director Jim Loeffler, Finance Director Wyatt Parno, Library Director Maureen Cole, Economic Development Manager Eric Underwood and Assistant to the City Manager Katie Riggs

#### 2. Flag Salute

#### 3. Ceremonies, Proclamations, Presentations

##### 3a. [12-117](#) Greater Portland, Inc. Presentation - Eric Underwood, Economic Development Manager

*Eric Underwood, Economic Development Manager, said the City had joined a regional economic development group called Greater Portland, Inc. He explained the composition of the group and what was discussed in the meetings. He then introduced Maggie Finnerty and Colin Sears of Greater Portland, Inc. who would give a presentation on the group.*

*Mr. Sears said the focus of the group was to help businesses expand and relocate to the greater Portland area and job creation. He and Ms. Finnerty explained the new economic realities, economic development work plan, business development project pipeline, marketing and branding, and export initiative strategies.*

*There was discussion regarding what was included in advanced manufacturing.*

#### 4. Citizen Comments

*William Gifford, resident of Oregon City, spoke as the secretary of the CIC. He gave thanks to High Cliff for allowing the Tower Vista Neighborhood Association to use the fireplace room for their association meeting. He also thanked John Lewis, Public*

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*Works Director, for his presentation on the water rate study. The Chamber and CIC were working together to hold a candidates forum on October 2.*

## 5. Adoption of the Agenda

*The agenda was adopted as presented.*

## 6. General Business

- 6a. [12-112](#) Second Reading of Ordinance No. 12-1006, Amending Title 12.04 of the Oregon City Municipal Code for Pavement Cut Restoration Standards
- A motion was made by Commissioner Roth, seconded by Commissioner Smith, to approve the second reading and final adoption of Ordinance 12-1006. The motion carried by the following vote:**
- Aye:** 4 - Mayor Doug Neeley, Commissioner Rocky Smith, Commissioner Carol Pauli and Commissioner Kathy Roth
- 6b. [12-107](#) Resolution No. 12-29: Adopting City Of Oregon City Public Works Pavement Cut Standards And Standard Drawings
- John Lewis, Public Works Director, said on page 4 of the attachment there was a reference to standard drawing numbers that had been corrected.*
- A motion was made by Commissioner Roth, seconded by Commissioner Pauli, to adopt Resolution No. 12-29 as amended. The motion carried by the following vote:**
- Aye:** 4 - Mayor Doug Neeley, Commissioner Rocky Smith, Commissioner Carol Pauli and Commissioner Kathy Roth
- 6c. [12-108](#) OPRD Local Government Grant Agreement-Rivercrest Park Restroom
- Scott Archer, Community Services Director, stated this was a grant agreement from the State's Parks and Recreation Department for the Rivercrest Park restroom project. The City was awarded \$150,000 with an equal City match of \$150,000. He explained the project and funding source. The design concept would be similar to what had been done at Wesley Lynn Park.*
- A motion was made by Commissioner Smith, seconded by Commissioner Pauli, to approve the OPRD Local Government Grant Agreement for the Rivercrest Park restroom project. The motion carried by the following vote:**
- Aye:** 4 - Mayor Doug Neeley, Commissioner Rocky Smith, Commissioner Carol Pauli and Commissioner Kathy Roth

## 7. Consent Agenda

**A motion was made by Commissioner Smith, seconded by Commissioner Pauli, to approve the consent agenda. The motion carried by the following vote:**

**Aye:** 4 - Mayor Doug Neeley, Commissioner Rocky Smith, Commissioner Carol Pauli and Commissioner Kathy Roth

7a. [12-110](#) Amendment No. 2 to the Personal Services Agreement with Brown and Caldwell, Inc. (B & C) for Development of a Sanitary Sewer Master Plan

7b. [12-119](#) Minutes of the August 28, 2012 Special Meeting

## 8. Communications

### 8a. City Manager

*David Frasher, City Manager, stated the Singer Falls lighting event was scheduled for September 26 following the last downtown Farmers Market. Mayor Neeley, Commissioners Pauli and Roth, and Mr. Frasher would be attending the League of Oregon Cities Conference September 27-29.*

*Maureen Cole, Library Director, passed out a Save the Date card for the 100th anniversary of the Carnegie building.*

*Mr. Frasher reported on the high speed rail project. Mr. Lewis would be the City's representative on the Passenger Rail Forum and citizens could attend an open house and provide comments on the website. The deadline for comments was October 31. He announced John Lewis was hired as the new Public Works Director.*

*Wyatt Parno, Finance Director, gave an update on his first three months with the City. He had done a Finance Department assessment focused on financial reporting, financial operations, and customer service and communication and explained the changes he was proposing in the Finance Department.*

*Mr. Frasher said the Friday Highlights would be forwarded to the Commission candidates throughout the duration of the election.*

### 8b. Mayor

*Mayor Neeley reported on the Main Street project completion celebration, tour of a Main Street project at St. Johns, and League of Oregon Cities legislative priorities.*

[12-122](#)

Mayoral appointment of Sha Spady to the Natural Resources Committee for the term September 19, 2012 - December 31, 2012.

*Mayor Neeley announced a vacancy on the Planning Commission and openings at the end of the year for the Budget Committee, Oregon City Improvement Trust, Library Board, Metro Enhancement Committee, Natural Resources Committee, Parks and Recreation Advisory Committee, Planning Commission, Transportation Advisory Committee, and Urban Renewal Commission.*

*Mayor Neeley appointed Sha Spady to the Natural Resources Committee for the term September 19, 2012 - December 31, 2012.*

### 8c. Commission

*Commissioner Roth asked about suspicious activities at Waterboard Park. Mr. Archer would look into it.*

*Commissioner Roth also asked for an update on the elevator lighting. Mr. Lewis said*

*the City accepted the funding and plans were moving forward.*

*Commissioner Roth would be the alternate voting delegate for the League of Oregon Cities Conference.*

## **9. Adjournment**

*Mayor Neeley adjourned the meeting at 8:25 PM.*

*Respectfully submitted,*

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*Nancy Ide, City Recorder*