

Oregon City Public Library Board

Minutes

625 Center Street

Oregon City, OR 97045

503.657.0891

Wednesday, June 10, 2015

5:00 pm – Commission Chambers

ATTENDING: DA Hildebrand; Lara Ingham; Dan Millard – Vice Chair; Eileen Sheridan; Jan Wallinder; Don Wright; Maureen Cole – Library Director; Lynda Ackerson – Library Manager. Absent: Fred Haynes

CALL TO ORDER: The meeting was called to order by Vice Chair, Dan Millard at 5:06 pm.

APPROVAL OF MINUTES: Minutes from the May meeting were approved as written.

PUBLIC COMMENTS: There were no public comments.

DIRECTOR'S REPORT: Maureen commented on her written report. Both checkouts and door count are the same as last year. Self-check numbers are down due to the fact that the machine is not reliable and often out of order. Staff has agreed to make our Star Wars event an annual one. Peter Meilinger has accepted a position at the Molalla Library. This will allow us to add a Youth Services Librarian position this year, instead of next.

BUILDING REPORT: Save the Date postcards have been sent out for our Groundbreaking Celebration on August 8. On June 17 we will be asking the Commission for approval of an architect's amendment, as well as approval to start the utility work on site. The architect's amendment is for \$67,000 for design work related to work that Public Works is requiring from us. This was more than we expected, but we have the money in our contingency budget. Utility work will cost \$58,000 and consists of relocating the existing utilities. This work will take 2-3 weeks and will begin on June 22. The slide and swing set will be removed at that time. The spray park and the tot park across the street will remain open. In July, we will go back to the Commission for permission to purchase the steel to facilitate the removal of our back wall. We have the 50% construction documents, and are still on budget. The meeting with PRAC did not go well. They tabled a decision about the playground until their next meeting. DA Hildebrand commented that the contractors are pretty confident that their prices are accurate moving forward.

Motion: Having been advised of Public Works requirements around the library, we advise that the City Commission agrees to the architects' amendment #3. (proposed by DA Hildebrand; seconded by Lara Ingham; approved unanimously by Board)

Motion: We move to recommend to the City Commission to move forward with the utility work which will precede construction. (proposed by Don Wright; seconded by DA Hildebrand; approved unanimously by Board)

COMMUNICATIONS: Linda VanHaverbeke reported that the Library Foundation has been busy looking at investment opportunities, as well as preparing for participation in the Chamber of Commerce Golf

Tournament on June 26. She also reported that the Friends of the Library have pledged \$100,000 to the Library Foundation.

FUTURE AGENDA ITEMS: There were no future agendas items suggested.

NEXT MEETING: The next regular meeting will be July 8, 2015, at 5:00 pm in the Commission Chambers.

ADJOURNMENT: Vice Chair, Dan Millard adjourned the meeting at 5:43 pm.