



# City of Oregon City

625 Center Street  
Oregon City, OR 97045  
503-657-0891

## Meeting Minutes - Draft

### City Commission

*Dan Holladay, Mayor*  
*Brian Shaw, Commission President*  
*Nancy Ide, Frank O'Donnell, Renate Mengelberg*

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Wednesday, May 17, 2017

7:00 PM

Commission Chambers

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#### REVISED

### 1. Convene Regular Meeting and Roll Call

*Mayor Holladay called the meeting to order at 7:15 PM.*

**Present:** 5 - Commissioner Brian Shaw, Mayor Dan Holladay, Commissioner Nancy Ide, Commissioner Renate Mengelberg and Commissioner Frank O'Donnell

**Staffers:** 12 - City Manager Tony Konkol, City Attorney William Kabeiseman, Assistant City Recorder Jaime Reed, Police Chief and Public Safety Director James Band, Human Resources Director Jim Loeffler, Finance Director Wyatt Parno, Economic Development Manager Eric Underwood, Community Services Director Phil Lewis, Community Development Director Laura Terway, Public Works Director John Lewis, Christina Robertson-Gardiner and Planner Trevor Martin

### 2. Flag Salute

### 3. Ceremonies, Proclamations

#### 3a. Willamette Falls Riverwalk Design Celebration - June 3, 2017

*Christina Robertson-Gardiner, Planner, announced there was a preferred design for the Riverwalk and identification of Phase 1. There would be a design celebration on June 3, 2017 at OMSI. She explained the public input events that had been done for this project and the design process.*

#### 3b. The 2017 Ruth Powers Preservation Award

*Trevor Martin, Planner, gave a history on Ruth McBride Powers and the historic homes she helped to save. He announced Jennifer and Darren Dobbins, owners of the Captain John Cochran House, as the winners of the 2017 Ruth McBride Powers Preservation Award.*

*Mayor Holladay presented the award to Mr. and Mrs. Dobbins.*

#### 3c. Proclamation Declaring May 21-27, 2017 as National Public Works Week

*Mayor Holladay read the proclamation declaring May 21-27, 2017 as National Public Works Week and presented it to John Lewis, Public Works Director.*

#### 4. Citizen Comments

*Jackie Hammond-Williams, representing the Farmers Market, expressed disappointment in the new sign code as their site banner had to be taken down. The banner had been up since 2005 for the summer market and a permanent banner had been up since May of 2015 for both the summer and winter markets. She had hoped the banner would be grandfathered in. The ramifications were customers thinking they had moved or had gone out of business. When the sign code was revisited, she would like to be at the table to discuss these issues and get a sign back up for the market.*

*Mayor Holladay said there was a banner on Molalla that was between two PGE poles, and PGE said that was no longer allowed due to the stability of the poles. They were working through the new Molalla Avenue Plan to get a City-owned banner location on that road.*

*There was consensus to put the issue on a future Work Session agenda. There was discussion regarding other signage opportunities.*

#### 5. Adoption of the Agenda

*The agenda was adopted as presented.*

#### 6. Public Hearings

#### 7. General Business

##### 7a. Resolution No. 17-14, Calling for an Election and Referring to the Electors a Bond Measure for the Construction of a New Police and Municipal Court Facility

*Jim Band, Police Chief, said this item had been discussed at the last Commission Work Session. He reviewed the changes that were made to the documents after the Commission's feedback. These changes included the addition of the words "or fees" when explaining the City would not impose additional taxes or fees, the order of the explanatory statement had been changed, the description in the summary of the ballot title matched the explanatory statement, and the words "approval of the measure" were added where it said "approval of the measure" would not authorize the city to impose additional taxes or fees. He had been advised not to take out the words "in a principle amount" as it gave the City the potential for a premium in the future. He recommended approval of the resolution.*

*Amy Willhite, resident of Oregon City, recommended for the explanatory statement moving up the sentence that said Oregon law required the police building to be built. The two most important things to make sure people read were taxes would not be raised and this building had to be built.*

*There was discussion regarding how to change the documents to highlight those two points.*

*It was recommended that the ballot title would remain the same; for the summary, the first sentence of the fifth paragraph would be moved up to become the second paragraph and everything else would remain the same; and for the explanatory*

*statement, the fourth paragraph would become the second paragraph.*

**A motion was made by Commissioner Shaw, seconded by Commissioner Ide, to approve Resolution No. 17-14, calling for an election and referring to the electors a bond measure for the construction of a new police and municipal court facility as amended. The motion carried by the following vote:**

**Aye:** 5 - Commissioner Brian Shaw, Mayor Dan Holladay, Commissioner Nancy Ide, Commissioner Renate Mengelberg and Commissioner Frank O'Donnell

## **8. Consent Agenda**

**A motion was made by Commissioner Ide, seconded by Commissioner O'Donnell, to approve the consent agenda. The motion carried by the following vote:**

**Aye:** 5 - Commissioner Brian Shaw, Mayor Dan Holladay, Commissioner Nancy Ide, Commissioner Renate Mengelberg and Commissioner Frank O'Donnell

- 8a. Verizon Wireless LLC Site Lease at Boynton Water Reservoir
- 8b. Public Improvement Contract with Blackline, Inc. for the 2017 Oregon City Preventive Pavement Maintenance Type II Slurry Seal Project
- 8c. Fleet Purchase Authorization - Crafc0 SS125 Crack Sealing Machine
- 8d. First Amendment to a Personal Services Agreement with the Friends of Willamette Falls Media Center
- 8e. Personal Services Agreement (PSA) with ZCS Engineering, Inc. to Provide Project Management of the Relocation of the Community Development Department to the Mt. Pleasant Annex
- 8f. Minutes of the April 19, 2017 Regular Meeting

## **9. Communications**

### **a. City Manager**

*Mr. Lewis gave an update on the Cove project. The City received a notice from DEQ regarding permit violations regarding erosion control that would need to be addressed and Main Street had been closed a lot longer than anticipated. However, the off-site grading work was done as well as most of the building pads. They were close to receiving building permits. The Main Street extension and roundabout would be finished this summer. He thought the DEQ violation had to do with the timing of when the developer talked with DEQ and followed through with the permit requirements. There was an opportunity for a public hearing that the developer would pursue. Ms. Terway stated all three phases would be completed by 2019.*

*Mr. Lewis discussed the 2018 Regional Transportation Plan work plan overview. Currently there were discussions regarding the project list and building the*

*investment strategy.*

**b. Commission**

*Commissioner Ide attended the Park Place Neighborhood Association meeting. The Oregon City Homeless Solutions Coalition approved a charter which described who the group was and their vision. They would be going to several agencies to request to be formally recognized.*

*Commissioner Mengelberg attended the Willamette Falls Legacy Project Partners meeting.*

*Commissioner O'Donnell attended a transportation meeting.*

*Commissioner Shaw invited everyone to the Pioneer Family Festival this weekend. He would be attending the Daily Journal of Commerce Award Ceremony tomorrow where the Oregon City Library was nominated to receive an award. He suggested discussing the creation of a park district at a future Work Session. There was consensus to have that discussion.*

**c. Mayor**

*Mayor Holladay met with the new staff of Senator Merkley. He also attended the Willamette Falls Legacy Project Partners meeting where resolutions were passed for both Phase 1 of the Riverwalk and approval of the IGA.*

**10. Adjournment**

*Mayor Holladay adjourned the meeting at 8:16 PM.*

*Respectfully submitted,*

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*Kattie Riggs, City Recorder*