



A Non Profit Organization

*Dollars for Dilemmas  
Catch a Ride  
Healthy Start  
Money Management Program  
SHTBA  
Senior Companion Program  
Transportation Reaching People  
Various Grant Programs*

Social Services of  
Clackamas County, Inc.  
PO Box 2950  
Oregon City, OR  
97045-4035

Phone (503) 655-8640  
Fax (503) 655-8889

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501-3C Ref.  
#94-3032590

April, 30, 2013  
City of Oregon City  
Metro Enhancement Grant Committee  
c/o Michelle Beneville  
625 Center St.  
Oregon City, Or 97045

Dear Committee Members:

Thank you for the opportunity to participate in the enhancement of Oregon City. The attached application represents an enhancement project implemented at Public Housing Developments in Oregon City and is submitted on behalf of the Housing Authority by Social Services of Clackamas County, Inc (SS of CC). SS of CC is a non-profit corporation that assists people in need and supports the work of volunteers in Clackamas County, when no other resources are available. SS of CC has a proven track record in program development to improve self-sufficiency and quality of life for low-income citizens.

We are very excited about partnering with the Housing Authority and other Clackamas County agencies to implement the Oregon City Public Housing Recreation and Beautification Project described in our proposal. This project will serve to improve the health and well-being of some of Oregon City's poorest residents for many years to come.

Thank you for this funding opportunity. Your consideration of this proposal is greatly appreciated.

Jane Brown, Human Services Coordinator for the Housing Authority, is the contact person for this application and project. She may be contacted at (503) 650-3133.

Sincerely yours,

Liz Bartell  
Vice President



**OREGON  
CITY**



**Metro**

**Oregon City-Metro Enhancement Grant  
Application for Funds  
July 1, 2013 through June 30, 2014**

Before filling out this form, please read the Oregon City-Metro Enhancement Grant Application Information for complete submittal instructions and to be sure that your proposal qualifies for funding. Applications must be received by 5:00 pm on Wednesday, May 1, 2013 to be considered for funding. Applications received after the deadline will not be accepted. Liability insurance coverage may be required. Limit answers to the space provided.

Title of Project Oregon City Public Housing Recreation and Beautification Project

Organization Social Services Of Clackamas County

Is this a Non-Profit Organization? Yes  No

Non-Profit Federal tax exempt ID Number 94-3032590

Address PO Box 2051 Kaen Road

City, State, Zip Oregon City, OR, 97045

Project Coordinator Jane Brown Phone 503-650-3133

Email janebro@co. clackamas.or.us

Chairperson of Governing Board (If Applicable) Liz Bartell

Phone 503 650-5725

Signature *Liz Bartell*

*(The person authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)*

**\*\*\*Complete the budget sheet on page 7 first.  
Amount totals from that sheet will auto fill into this table\*\*\***

Grant Amount Requested:	\$	\$3,800.00
+ Matching Funds (Cash):	\$	\$1,000.00
+ In-Kind Matching Funds (see question #15):	\$	\$6,600.00
= Total Cost of Project:	\$	\$11,400.00

**Proposal Information**

1. Is this your first grant application to the Oregon City-Metro Enhancement Committee?

Yes  No

2. Have you received an Oregon City-Metro Enhancement Grant in the last 3 years?

Yes  No

If yes, please describe the projects/programs for which you received funding.

The Housing Authority of Clackamas County (HACC) most recently received Oregon City-Metro Enhancement Grant funds in the 2009-2010 grant cycle to complete a 24- bed organic community garden, children's garden, composting center, greenhouse, tool shed, and gardening classes for low-income children and families living in the Oregon City public housing community, Clackamas Heights. This project is a thriving part of the community and increases access to affordable fresh fruits and vegetables and provides opportunities for residents to gain life-long gardening, construction, and naturescaping skills. The addition of this community garden has added to the value and attractiveness of the neighborhood, increased recycling and composting awareness through garden composting, and increased physical activity and exercise in the community. In addition to the benefits from the garden itself, related programming has offered additional resources in nutrition and food preservation.

3. If you received an Oregon City-Metro Enhancement Grant last year, what is the status of the project?

The Housing Authority of Clackamas County did not apply for funding last year

4. Will this grant funding request be used for the first phase of a project, with possible grant requests for future phases?

Yes  No

If yes, please explain.

N/A

5. Briefly describe the project for which you are requesting funds.

We would like to establish public barbecue and picnic areas within the Clackamas Heights and Oregon City View Manor neighborhoods, as well as host neighborhood clean-ups, a yard contest for community residents, and plan a family barbecue and fun day to bring the community together. These activities will encourage environmental education, fun physical activities, and increased sense of safety and pride in the community. A family barbecue celebration and activity day will celebrate the beginning of summer with a healthy meal, games, and activities for all ages.

A communal outside space will not only increase the abilities for families and friends to gather and share a meal together in the warm months, but will also increase the sense of community within these two neighborhoods and add to the desirability of the area. The availability of a shared outdoor space would also give the housing authority the ability to expand summer programming in the neighborhoods, adding to the services provided to low-income youth and families.

The project as a whole is aimed at improving both the recreation possibilities in the neighborhood, as well as its attractiveness. The secondary components of the project, the yard contest, and neighborhood clean-ups will incorporate environmental education about native plants and plant suitability, and watershed conservation while residents work to improve the aesthetics of their neighborhood and create a sense of pride and ownership in the community.

6. Describe why this project was selected and the community need(s) to which it will respond.

**Sense of Place and Community Building Need**

Sense of place is a concept that describes an intimate knowledge and relationship with a particular environment, region, or location. Sense of place helps residents to feel ownership and responsibility over their neighborhood and strengthen social bonds through shared outdoor activities. In a low-income rental setting, there is oftentimes little sense of ownership over the neighborhood or the community. Beyond the physical impact of the neighborhood clean-up and yard contests, the act of engaging in these activities and building memories with community members and the outdoor space itself will increase the sense of community and bolster neighborhood bonds. This improved sense of place will improve the ability for neighbors to work together to solve community problems, share resources, and maintain environmental and neighborhood health. The addition of this community area will provide a space for further community-building events and educational programming for years to come.

**Neighborhood Beautification Need**

Clackamas Heights and Oregon City View Manor are home to Oregon City's lowest income residents. Low-income people cannot afford plants, bulbs, and soil implements needed to maintain attractive outdoor spaces. Supplying native plants, bulbs, gardening information, and encouragement will boost the overall appearance of the neighborhood. The neighborhood clean-up will improve the neighborhood aesthetic by disposing of litter and other waste in appropriate receptacles. Finally, a new neighborhood welcome sign will increase the neighborhood's visibility and attractiveness from Holcomb Blvd. replacing the small, dated sign that currently marks the neighborhood's entrance.

7a. Identify and describe how your proposal meets one or more of the goals for funding (check those below that apply and describe by item number below).

<input checked="" type="checkbox"/>	1. Increase attractiveness/market value of residential, commercial or industrial areas.	<input type="checkbox"/>	6. Increase recycling efforts to provide a reduction in solid waste.
<input type="checkbox"/>	2. Enhance new or existing wildlife, riparian, wetlands, forests or river areas.	<input type="checkbox"/>	7. Increase employment or economic opportunities for City residents.
<input checked="" type="checkbox"/>	3. Preserve or increase recreational areas and programs within the City.	<input type="checkbox"/>	8. Rehabilitate or upgrade the market value of housing or commercial property.
<input type="checkbox"/>	4. Improve safety within the City.	<input type="checkbox"/>	9. Provides work or training opportunities to benefit youth, seniors and low-income residents.
<input type="checkbox"/>	5. Result in significant improvement in the cleanliness of the City.	<input checked="" type="checkbox"/>	10. Enhance art and culture within the City.

7b. List by item number in 7a and describe how the project meets the each goal.

1. The community picnic areas will be an attractive addition to the Park Place District as a whole. What is great about this project is that what is now an empty field of grass will be transformed into a usable community space for the public and for housing authority residents. Building the picnic and barbecue area is just starting point of this project as the area will create space for families and neighbors to work and play together, and for new summer programs to expand and evolve. A new neighborhood entrance sign and yard contest would also add to the attractiveness of the area by improving the yards and common areas of the neighborhood with flowering plants. The new neighborhood entrance sign will give a revitalized look to the Oregon City View Manor neighborhood, and create a more attractive and welcoming appearance.

3. The barbecue and picnic area will increase the community recreation possibilities in the park place neighborhood and will draw community members and neighborhood residents to the properties to engage in outdoor games and activities. The addition of this area expands the capacity for current mentoring and youth activity programming through the housing authority, and creates a central area for neighborhood and resident association functions. The neighborhood clean-up further preserves the recreational areas of the region by informing residents about conservation and environmental effects of litter and helping to maintain a litter-free neighborhood.

10. The addition of barbecue and picnic areas will increase the sense of place and community in these specific housing sights and in the neighborhood as a whole. The building of these picnic areas allows families and neighbors to share memories, family meals, and special occasions in a new way. The ability for the community to come together around the sharing of a meal has the ability to increase neighborhood collaboration and create a friendlier neighborhood culture. The space will also provide a venue for educational opportunities, musical and cultural events to be hosted in the neighborhood.

8. Project Period: 11 Months

(Number of months in duration)

Beginning Date: July 15, 2013

Ending Date: May 31, 2014

9. What is the geographic area of Oregon City where the project will take place?

This project will take place in the Park Place neighborhood in Clackamas Heights and Oregon City View Manor public housing developments off of Apperson Blvd. and Holcomb Blvd. respectively.

10. How will the community benefit by your project? What is the estimated number of people affected and anticipated outcome(s)?

There are 200 low income public housing units at Clackamas Heights and Oregon City View Manor with 444 residents.

The project will immediately effect a number of residents of the Oregon City View Manor and Clackamas Heights housing communities, who are amongst the most economically disadvantaged residents of Oregon City.

This project will contribute to neighborhood beautification and sense of community within these two residential neighborhoods and to the Park Place area through promoting a healthier, safer, cleaner neighborhood; enhancing neighborhood appearance; and facilitating communication among adults, youth and seniors. The addition of these community areas will increase the ability of residents to lead more active lifestyles, expand the possibility for community events in the neighborhood, and expand neighborly relationships.

11. What community resources will be used as support for this project (i.e. community, city-owned property, city departments, transportation services or other civic groups)?

The Housing Authority of Clackamas County (HACC) will facilitate and manage this project with support from Social Services of Clackamas County, local businesses, community volunteers, neighborhood residents, and local conservation authorities.

- Provide staff to oversee the project, supervise youth working on the project, and organize the community to participate in the program
- Work with the community to develop use policies
- Provide community facilities to support project
- Provide operations/maintenance staff and equipment
- Provide on-going support for the recreation areas and related programming

12. Briefly describe prior experience managing similar projects, including any past enhancement projects.

Jane Brown, MSW has managed similar grant programs for the Housing Authority for 29 years. She is knowledgeable of the needs of the community and grant administration. For the last 5 years, Jemila Hart with HACC Resident Services, has coordinated the 26 bed community garden at Hillside Manor, a public housing high-rise for elderly and disabled residents in Milwaukie, and a 24 bed community garden at Clackamas Heights. Jemila also coordinated the kids' summer garden program at Clackamas Heights and Oregon City View Manor from 2006-2012.

In the past, we have received and successfully implemented small Metro enhancement grants between 2002 and 2009 that have benefited the public housing neighborhoods of Clackamas Heights and Oregon City View Manor. These projects included a kids' summer garden program, neighborhood clean-ups, support for National Night Out, safety awareness signage, yard contests, a community bulb planting project, transportation for residents to Oregon City Farmer's market, field trips to a local organic farm, and community workshops on nature-scapeing, building bird houses, gardening and composting.

13. List anticipated project milestones and dates (e.g. groundbreakings, significant facility improvements, large gatherings of volunteers, public meetings, conferences, special activities and events).

Ground breaking for picnic areas: Mid July 2013

Family Barbecue Celebration: August 2013

Neighborhood Sign construction: Fall 2013

Neighborhood Clean-ups: Fall 2013

Yard Contest: Spring 2014

14. An exit report will be included as part of the OC-MEC agreement. Describe the measurements you will use to assess the program/project effectiveness. In other words, how will the effectiveness of the program/project be tracked and evaluated (i.e. number of people served; improvements and/or beautification; number of volunteers attracted; amount of area cleaned or rehabilitated, etc.)? Be sure to describe project goals, changes and noticeable benefits that will come about as a result.

Goal 1: Create a healthier neighborhood and city through environmental and nutrition education, the arts, and litter/trash removal.

Goal 2: Enhance neighborhood appearance.

Goal 3: Improve the quality of life of Oregon City low income residents.

Goal 4. Contribute to a greater sense of community in the neighborhood.

The effectiveness of this project will be evaluated through before and after pictures of the physical improvements, Number of participants in the yard contest and neighborhood clean-ups, and number of volunteers involved. Qualitative data will be gathered from participants of the family barbecue celebration and summer programming that utilize the new picnic and barbecue areas.

15. List sources of support for in-kind matching support (e.g. volunteer hours and donations). In order to estimate the value of donated volunteer time, use \$21.79. (This is the value of volunteer labor time as of 1/15/13, according to the Independent Sector and The Bureau of Labor Statistics).

Item	Source of Support	Estimated Value (\$)
HACC Resident Services Staff	Housing Authority	\$2,400.00
HACC Maintenance Staff	Housing Authority	\$1,200.00
SS of CC Administrative Fee	Housing Authority	\$200.00
Barbecue Materials	Housing Authority	\$500.00
Celebration	Housing Authority	\$300.00
Social Work Interns	Portland State University	\$3,000.00

16. List all grants applied for in support of this project and commitments confirmed to date.

Oregon City-Metro Enhancement Grant

The Housing Authority will use Low Income Public Housing Funds and Resident Participation Grant Funds to support the project.

17. What is the percentage of OC-MEC funds to be used for personnel services or administrative costs? 0 %

18. Will the administrator be a paid position? Yes  No

19. Proposed Budget—on the following page please complete the proposed budget. Modify line items as needed to reflect proposed expenses.

- Column A: Show grant monies needed for the program/project.
- Column B: Show cash matching funds.
- Column C: Show donations or in-kind volunteer labor (from question 15).
- Column D: Totals for each category.

\*\*\*\*These figures will be transferred to the table on the first page of this application.

**Proposed Budget**

Suggested List (not inclusive)	(A) OC-MEC Grant Dollars	(B) Matching Funds(Cash)	(C) In-Kind Matching Support	(D) Total
Personnel Services (salaries, administration)			\$5,400.00	\$5,400.00
Project Administration costs (clerical, advertising, graphics, printing, postage)		\$200.00		\$200.00
Materials	\$3,000.00	\$500.00		\$3,500.00
Equipment/Supplies	\$400.00		\$1,200.00	\$1,600.00
Construction Costs	\$200.00			\$200.00
Event Costs	\$200.00	\$300.00		\$500.00
Transportation Costs				\$0.00
Insurance Costs (if needed)				\$0.00
Additional Costs (List)				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
<b>Totals</b>	<b>\$3,800.00</b>	<b>\$1,000.00</b>	<b>\$6,600.00</b>	<b>\$11,400.00</b>



April 30, 2013

City of Oregon City  
Metro Enhancement Grant Committee  
c/o Michelle Beneville  
625 Center Street  
Oregon City, OR 97045

Dear Committee Members:

The Housing Authority of Clackamas County is committed to supporting Social Services of Clackamas County's 2013 Metro Enhancement Grant to uplift Clackamas Heights and Oregon City View Manor Public Housing Developments. Establishing a public barbeque and picnic area where our residents can gather and resident services staff can conduct environmental and nutrition education as well as host a variety of cultural awareness programs is greatly needed. In addition, engaging our residents in neighborhood clean-up and beautification will help to improve resident self-esteem and help build a sense of community.

We are pleased to offer the following cash match and inkind support to the project:

- Personnel – Resident Services staff will coordinate and implement project activities including supervision of volunteers and interns. Maintenance staff will install the barbeques, picnic tables and new signage. This is valued at: \$3,600
- Social Services of Clackamas County Administration – We will pay the 5% administrative fees for the grant valued at \$200.
- Barbeque materials match valued at \$500.
- Neighborhood celebration match valued at \$300.

Our total match to the project is: \$4,600.

Thank you for this opportunity to partner with Social Services of Clackamas County on this exciting project.

Sincerely,

A handwritten signature in cursive script that reads "Dan Potter".

Dan Potter  
Executive Director

## **Michele Beneville**

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**From:** Brown, Jane [JaneBro@co.clackamas.or.us]  
**Sent:** Tuesday, April 30, 2013 8:17 AM  
**To:** Michele Beneville  
**Cc:** Stabler, Ryan  
**Subject:** Metro Enhancement Grant  
**Attachments:** Metro 13 Letter.pdf; Metro 13 Grant.pdf; HA 13 Met Let.pdf

**Importance:** High

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Michele,

Thank you for your consideration of Social Services of Clackamas County's Metro Enhancement Grant application. Attached are the required documents: Cover Letter, Grant Application, and Letter of Support from the Housing Authority of Clackamas County. Feel free to contact me with any questions.

**Jane Brown, MSW**  
**Housing Authority of Clackamas County**  
**Human Services Coordinator**  
**(503) 650-3133**  
**[janebro@co.clackamas.or.us](mailto:janebro@co.clackamas.or.us)**