

OREGON CITY - TATESHINA SISTER CITY COMMITTEE

c/o City Hall 625 Center St.
PO Box 3040
Oregon City, OR 97045

April 29, 2013

To: Oregon City - Metro Enhancement Committee

From: Oregon City - Tateshina Sister City Committee

Re: Application for Grant Funding (July, 1, 2013 - June 30, 2014)

Thank you for the opportunity to apply for funding to rebuild the water feature at the Peace Garden, located next to the Pioneer Community Center.

Our request is for \$2,680 of grant funds, to be matched with \$500 of Sister City Committee funds, plus in-kind volunteer time. We expect the project to be completed within about a month, beginning mid-August, 2013.

We plan to have a representative(s) available on Wednesday, May 29th during the review session to answer any questions you may have. If you have questions prior to that time, please feel free to contact me.

Sincerely yours,

Elise Lunas, Chairperson
Oregon City-Tateshina Sister City Committee
5870 Bird Song Way
Gladstone, OR 97027
503-656-5578
eliselunas@hotmail.com



**OREGON
CITY**



Metro

**Oregon City-Metro Enhancement Grant
Application for Funds
July 1, 2013 through June 30, 2014**

Before filling out this form, please read the Oregon City-Metro Enhancement Grant Application Information for complete submittal instructions and to be sure that your proposal qualifies for funding. Applications must be received by 5:00 pm on Wednesday, May 1, 2013 to be considered for funding. Applications received after the deadline will not be accepted. Liability insurance coverage may be required. Limit answers to the space provided.

Title of Project Water Feature Rebuild at Peace Garden

Organization Oregon City-Tateshina Sister City Committee

Is this a Non-Profit Organization? Yes No

Non-Profit Federal tax exempt ID Number 51-0162260

Address c/o Elise Lunas, Chairperson 5870 Bird Song Way

City, State, Zip Gladstone, OR 97027-1581

Project Coordinator Rick Campbell Phone 503-557-7875

Email rkyamberu@gmail.com

Chairperson of Governing Board (If Applicable) Elise Lunas

Phone 503-656-5578

Signature Elise M. Lunas

Digitally signed by Elise M. Lunas
DN: cn=Elise M. Lunas, o=Oregon City-Tateshina Sister City Committee, ou, email=reiselunas@hotmail.com, c=US
Date: 2013.04.29 16:54:35 -0800

(The person authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)

*****Complete the budget sheet on page 7 first.
Amount totals from that sheet will auto fill into this table*****

Grant Amount Requested:	\$	\$2,680.00
+ Matching Funds (Cash):	\$	\$500.00
+ In-Kind Matching Funds (see question #15):	\$	\$697.28
= Total Cost of Project:	\$	\$3,877.28

Proposal Information

1. Is this your first grant application to the Oregon City-Metro Enhancement Committee?

Yes No

2. Have you received an Oregon City-Metro Enhancement Grant in the last 3 years?

Yes No

If yes, please describe the projects/programs for which you received funding.

3. If you received an Oregon City-Metro Enhancement Grant last year, what is the status of the project?

4. Will this grant funding request be used for the first phase of a project, with possible grant requests for future phases?

Yes No

If yes, please explain.

5. Briefly describe the project for which you are requesting funds.

This project will redesign and restore the water feature in the Peace Garden, located next to the Pioneer Community Center in Oregon City in the block bordered by Washington, 6th, John Adams, and 5th streets.

The existing rocks, stone, and liner will be removed. The water feature will be reshaped to create a more natural and attractive stream with small falls throughout and aquatic plants to soften the rock and blend in with the surrounding landscape.

A small, deep well will be dug to house the recirculating pump. A large grate will be installed, supported by cement blocks to hold a half-ton rustic basalt boulder. Additional river rock and aquatic plants will create a new natural, pond-less water feature.

The work will be performed by Silver Fern Landscapes and supervised by the Oregon City-Tateshina Sister City Committee.

We have checked with the Community Development Division and no permits are required for this project (since it is a self-contained, recirculating system, manually filled.)

Attached is a letter of support from the supervisor of the Oregon City Pioneer Community Center.

6. Describe why this project was selected and the community need(s) to which it will respond.

The Peace Garden was built in 1987 through the efforts of the Sister City Committee, Oregon City, and numerous volunteer groups and corporate contributions. It celebrates the relationship between Oregon City and its sister city, Tateshina, Japan and includes the three key elements in a Japanese-style garden: rock, water, and plants.

Several years ago the pump was stolen from the current water feature and the existing liner leaks. The redesign of the feature will make it very difficult for the pump to be stolen and will make the water feature functional again.

The timing of this project is particularly important since 2014 will be the 40th anniversary of the sister city relationship. Two delegations of visitors and officials from Tateshina are planning to visit next year and we would like to show them the Peace Garden at its best, as well as enhance the enjoyment for Oregon City residents who use the garden on an on-going basis.

7a. Identify and describe how your proposal meets one or more of the goals for funding (check those below that apply and describe by item number below).

<input checked="" type="checkbox"/>	1. Increase attractiveness/market value of residential, commercial or industrial areas.	<input type="checkbox"/>	6. Increase recycling efforts to provide a reduction in solid waste.
<input checked="" type="checkbox"/>	2. Enhance new or existing wildlife, riparian, wetlands, forests or river areas.	<input type="checkbox"/>	7. Increase employment or economic opportunities for City residents.
<input checked="" type="checkbox"/>	3. Preserve or increase recreational areas and programs within the City.	<input type="checkbox"/>	8. Rehabilitate or upgrade the market value of housing or commercial property.
<input type="checkbox"/>	4. Improve safety within the City.	<input type="checkbox"/>	9. Provides work or training opportunities to benefit youth, seniors and low-income residents.
<input type="checkbox"/>	5. Result in significant improvement in the cleanliness of the City.	<input checked="" type="checkbox"/>	10. Enhance art and culture within the City.

7b. List by item number in 7a and describe how the project meets the each goal.

1. The restoration of the water feature will greatly improve the attractiveness of the Peace Garden. It will add the peaceful sound of running water to an area frequented by neighborhood residents and those attending the Pioneer Community Center. Restoration of plants in and around the water feature will increase the beauty of the area.

2. Birds and even some small mammals, like squirrels, may be seen among the trees and plants at the Peace Garden. This will give them a reliable source of water and encourage their presence in the city.

3. Rental of the Pioneer Community Center by individuals for weddings and other special events is greatly enhanced by the availability of the garden for photos and enjoyment. The restored water feature will further enhance the atmosphere of the garden and encourage use of the facility.

10. The Peace Garden, with its traditional elements of a Japanese garden (rock, water, plants), and its connection to our sister city, Tatashina, introduce Oregon City residents in a tangible way to a culture half a world away.

8. Project Period: one month

(Number of months in duration)

Beginning Date: August 12, 2013

Ending Date: September 12, 2013

9. What is the geographic area of Oregon City where the project will take place?

The Peace Garden is in the McLoughlin neighborhood. It is located next to the Pioneer Community center in the block bordered by Washington, 6th, John Adams, and 5th streets. Both Washington and 5th streets are major thoroughfares used to access the garbage transfer station.

10. How will the community benefit by your project? What is the estimated number of people affected and anticipated outcome(s)?

Located in close proximity to other tourist attractions (McLoughlin House, Stevens-Crawford House) and to other civic sites (the Carnegie Library and City Hall), the Peace Garden provides all Oregon City residents, those of surrounding areas, and tourists with a tranquil oasis available at no charge to the public. With the restoration of the water feature and with celebrations planned for the 40th anniversary of the sister city relationship, usage of the garden is likely to increase, both on a one-time and on-going basis. The garden is of particular benefit to the city's older residents who utilize the Pioneer Community Center daily.

11. What community resources will be used as support for this project (i.e. community, city-owned property, city departments, transportation services or other civic groups)?

The Peace Garden is on city-owned property. The Sister City Committee will schedule volunteers to periodically maintain the water feature, including checking water levels in the summer and cleaning after leaves fall in autumn.

12. Briefly describe prior experience managing similar projects, including any past enhancement projects.

The most recent Metro enhancement grant received by the Sister City Committee was in 2009. It involved building of the entry gate to the Peace Garden (on John Adams Street) and replacement of the signs. It was completed with volunteer labor on time and on budget. In the proposed project, due to the scope of work, a contractor will be hired. Our experience supervising contractors includes the replacement of the bridge from the Peace Garden to the community center through a Metro enhancement grant in 1999. The Sister City Committee has also been involved in on-going maintenance projects at the Peace Garden such as periodic re-staining of the bridge and, this spring, re-gravel of the path through the garden.

13. List anticipated project milestones and dates (e.g. groundbreakings, significant facility improvements, large gatherings of volunteers, public meetings, conferences, special activities and events).

August 2013 - Begin renovation of the water feature

September 2013 - Complete renovation of the water feature

March 2014 - Students from Tateshina junior high school and chaperones visit Oregon City. Local host families and visitors hold re-dedication ceremony of the water feature. Participate in adding additional plantings.

August 2014 - Delegation of officials and visitors from Tateshina visit the Peace Garden for the 40th anniversary of the sister city relationship.

14. An exit report will be included as part of the OC-MEC agreement. Describe the measurements you will use to assess the program/project effectiveness. In other words, how will the effectiveness of the program/project be tracked and evaluated (i.e. number of people served; improvements and/or beautification; number of volunteers attracted; amount of area cleaned or rehabilitated, etc.)? Be sure to describe project goals, changes and noticeable benefits that will come about as a result.

We will take "before" and "after" pictures of the water feature at the Peace Garden and provide information on the number of square feet rehabilitated. We will gather anecdotal information through the staff at the Pioneer Community Center on increased use of the Peace Garden as a result of the water feature replacement and comments from participants.

15. List sources of support for in-kind matching support (e.g. volunteer hours and donations). In order to estimate the value of donated volunteer time, use \$21.79. (This is the value of volunteer labor time as of 1/15/13, according to the Independent Sector and The Bureau of Labor Statistics).

Item	Source of Support	Estimated Value (\$)
Project management	Sister City Volunteers - 20 hrs.	\$435.80
Maintenance - First year	Six volunteers - 2 hrs. each	\$261.48

16. List all grants applied for in support of this project and commitments confirmed to date.

No other grants have been applied for. However, the Sister City Committee will contribute \$500 toward this project. The money was raised by the volunteers through garage sales and donations.

The construction costs break down to \$1020 in materials and \$2160 in labor for a total cash cost of this project of \$3,180.

17. What is the percentage of OC-MEC funds to be used for personnel services or administrative costs? 0 %

18. Will the administrator be a paid position? Yes No

19. Proposed Budget—on the following page please complete the proposed budget. Modify line items as needed to reflect proposed expenses.

- Column A: Show grant monies needed for the program/project.
- Column B: Show cash matching funds.
- Column C: Show donations or in-kind volunteer labor (from question 15).
- Column D: Totals for each category.

***These figures will be transferred to the table on the first page of this application.

Proposed Budget

Suggested List (not inclusive)	(A) OC-MEC Grant Dollars	(B) Matching Funds(Cash)	(C) In-Kind Matching Support	(D) Total
Personnel Services (salaries, administration)			\$435.80	\$435.80
Project Administration costs (clerical, advertising, graphics, printing, postage)				\$0.00
Materials				\$0.00
Equipment/Supplies				\$0.00
Construction Costs	\$2,680.00	\$500.00		\$3,180.00
Event Costs				\$0.00
Transportation Costs				\$0.00
Insurance Costs (if needed)				\$0.00
Additional Costs (List) First year maintenance			\$261.48	\$261.48
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Totals	\$2,680.00	\$500.00	\$697.28	\$3,877.28



**OREGON
CITY**

Parks and Recreation – Pioneer Center

625 5th Street | PO Box 3040 | Oregon City OR 97045
Ph (503) 657-8287

April 25th 2013

TO: Metro Enhancement / grant application

FROM: Kathy Wiseman, Pioneer Community Supervisor

Please accept this as a letter of support for the grant application of the Sister City group for the peace garden on the grounds of the Pioneer Center.

The grant funds would help support the great work of the Sister City group, to beautify and maintain the water feature in the Peace Garden.

Thank you for your consideration and support.

Michele Beneville

From: Elise Lunas [eliselunas@hotmail.com]
Sent: Monday, April 29, 2013 5:06 PM
To: Michele Beneville
Cc: Elise Lunas
Subject: Metro Grant Application from Sister City Committee
Attachments: Cover Letter.pdf; Water Feature.pdf; Parks-Rec-Pioneer.doc

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Michele,

I am attaching our grant application, cover letter, and letter of support for the 2013-2014 Oregon City - Metro Enhancement grant. Would you please let me know by return email that you received these documents, so that I know you received them by the May 1st deadline?

Thank you,
Elise Lunas, Chairperson
Oregon City - Tateshina Sister City Committee
503-656-5578
eliselunas@hotmail.com