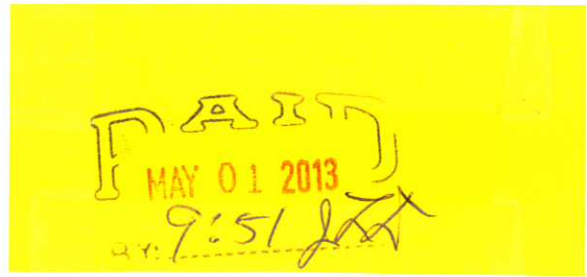


John McLoughlin



May 1, 2013

The City of Oregon City – Metro Enhancement Committee
c/o Michele Beneville
625 Center Street
Oregon City, OR 97045

Committee Members:

The staff, students, and parents of John McLoughlin Elementary have always treasured our school track for P.E., Recess, Field Day and our annual Jog-a-thon. However, our track is in need of repairs. We are extremely grateful for the support of our community in our fundraising efforts to date. These efforts have included a 5K Fun Run, student Jog-a-thon, multiple grant applications, “track your change- change your track” coin collections and donations made by local restaurants through profit sharing fundraisers. We are over half way to our goal!

At a minimum, we plan to repair and resurface the track this summer. It is our goal to be able to add an additional pathway from the track to the school to encourage walking and riding to school as well as increase accessibility during school hours. It would also be the perfect time to bring the track to a consistent width of six feet. Because we will have the contractor and equipment on-site, it would be the most cost effective time to complete this additional work.

As we are all aware, it's been a difficult time for education over the past few years. School budgets have been stretched and this includes the maintenance budget. We have raised these funds completely through the support of our community and we are writing to ask for your support to complete this project. The track supports our students' activity during school hours and is used extensively by our whole community during evenings and weekends. These improvements will benefit our students, local youth sports and the entire neighborhood. It is our hope that this investment encourages us all to support each other to live healthy and active lives.

It is our hope that the Oregon City - Metro Enhancement Committee will see the many benefits to our growing community through the rehabilitation of the John McLoughlin Elementary Track. Thank you for your time and consideration.

Sincerely,

Ginger Redlinger
Principal
John McLoughlin Elementary

Becki Coulsey
2012/2013 President
John McLoughlin Elementary PTSO

Please find included in our application:

- * Grant Application pages 1 – 8
- * Attachment 1 – Project Plan and Budget
- * Explanation Letter for Grant Criteria Item 17
- * Letters of Support – Larry Didway, OC Schools Superintendent
- * Letters of Support – Neighborhood Associations
- * Community Letter



**Oregon City-Metro Enhancement Grant
Application for Funds
July 1, 2013 through June 30, 2014**

Before filling out this form, please read the Oregon City-Metro Enhancement Grant Application Information for complete submittal instructions and to be sure that your proposal qualifies for funding. Applications must be received by 5:00 pm on Wednesday, May 1, 2013 to be considered for funding. Applications received after the deadline will not be accepted. Liability insurance coverage may be required. Limit answers to the space provided.

Title of Project John McLoughlin Elementary Track Restoration Project

Organization John McLoughlin Elementary Parent Teacher Student Organization

Is this a Non-Profit Organization? Yes No
Non-Profit Federal tax exempt ID Number 93-1303957

Address 19230 South End Road

City, State, Zip Oregon City, OR 97045

Project Coordinator Becki Coulosey Phone (503) 970-8410

Email bcoulosey@gmail.com

Chairperson of Governing Board (If Applicable) Becki Coulosey, PTSO President

Phone (503) 970-8410

Signature *Becki Coulosey*

(The person authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)

*****Complete the budget sheet on page 7 first.
Amount totals from that sheet will auto fill into this table*****

Grant Amount Requested:	\$	2,591 - 16,008
+ Matching Funds (Cash):	\$	18,000
+ In-Kind Matching Funds (see question #15):	\$	0
= Total Cost of Project:	\$	20,591 - 34,008

Proposal Information

1. Is this your first grant application to the Oregon City-Metro Enhancement Committee?

Yes No

2. Have you received an Oregon City-Metro Enhancement Grant in the last 3 years?

Yes No

If yes, please describe the projects/programs for which you received funding.

3. If you received an Oregon City-Metro Enhancement Grant last year, what is the status of the project?

4. Will this grant funding request be used for the first phase of a project, with possible grant requests for future phases?

Yes No

If yes, please explain.

5. Briefly describe the project for which you are requesting funds.

The Track at John McLoughlin Elementary School has reached a point of needing major restoration and repair. Small repairs are no longer holding. Subsurface repairs and a new overlay of asphalt are needed. The John McLoughlin Elementary Parent Teacher Student Organization (PTSO) has raised \$14,985 and plan to make the minimal repairs and overlay the existing track this summer. The school and the PTSO have decided that we can no longer wait to make these repairs until the total project is funded. The track is no longer safe for our students (especially the youngest) to use without facing trip hazards. The amount that we have raised will just cover this repair/overlay portion of the project.

It is our goal to be able to add a paved pathway from the track to the school to expand accessibility, encourage walking/biking to school and increase usage during school hours. The additional pathway would be 3 feet wide and cost approximately \$ 22 per lineal foot. It would also be the perfect time to bring the track to a consistent width of six feet. The track currently varies between 4 and 6 feet wide. This portion would cost an additional \$13,685 over the base repair/overlay for a total cost of \$30,625. The total cost for the repairs, widening and overlay of the track and adding a pathway to the school is estimated at \$34,008. Because we will have the contractor and equipment on-site, it would be the most cost effective time to complete this additional work.

We are requesting funds from the Oregon City Metro Enhancement Grant to help us reach our goal. While we are asking for the full amount of \$16,008 to achieve our dream, we are asking for any amount that the commission can grant. We have structured our project to be able to take advantage of any funding made available to us. If the full \$16,008 is not available, we would look at making the repairs and overlay first and then evaluating what additional work could be done between the options of adding the pathway to the school and widening all or a portion of the track. This is detailed further in attachment 1.

6. Describe why this project was selected and the community need(s) to which it will respond.

The Fitness Trail at John McLoughlin Elementary was dedicated in 1985. It has served the students and community well for almost 30 years. The staff, students and parents of John McLoughlin Elementary have treasured our school track for P.E., Recess, Field Day and our annual Jog-a-thon. However, because of the condition and hazards of the track, usage has declined. Our community places a high priority on the health education of our students here at John McLoughlin and view the track and green space it encompasses as vital to that education. The new emphasis placed on this part of our city with the South End Concept Planning process has raised awareness and excitement. In addition, we were thrilled to be chosen as the recipients of 12 new trees by the City of Oregon City. These beautiful new trees were recently planted in the green space along the track on Arbor Day. The students recited their original haikus and joined in the planting ceremony.

The track supports our students' activity during school hours and is also used extensively by our entire community during evenings and weekends. These improvements will benefit our students, local youth sports and the whole neighborhood. It is our hope that this investment encourages us all to support each other to live healthy and active lives.

The student body of John McLoughlin Elementary has a current enrollment of 539 students made up of Kindergarten through 5th grade. The area is surrounded by seven neighborhood areas and services approximately 4,000 Clackamas County residents. The track and field area of John McLoughlin are the most utilized in the area with the next closest option being Chapin Park nearly 2 miles to the NE. John McLoughlin is the only greenspace and walking trail to the entire SW portion of the South End Community.

7a. Identify and describe how your proposal meets one or more of the goals for funding (check those below that apply and describe by item number below).

<input checked="" type="checkbox"/>	1. Increase attractiveness/market value of residential, commercial or industrial areas.	<input type="checkbox"/>	6. Increase recycling efforts to provide a reduction in solid waste.
<input type="checkbox"/>	2. Enhance new or existing wildlife, riparian, wetlands, forests or river areas.	<input type="checkbox"/>	7. Increase employment or economic opportunities for City residents.
<input checked="" type="checkbox"/>	3. Preserve or increase recreational areas and programs within the City.	<input checked="" type="checkbox"/>	8. Rehabilitate or upgrade the market value of housing or commercial property.
<input checked="" type="checkbox"/>	4. Improve safety within the City.	<input type="checkbox"/>	9. Provides work or training opportunities to benefit youth, seniors and low-income residents.
<input type="checkbox"/>	5. Result in significant improvement in the cleanliness of the City.	<input type="checkbox"/>	10. Enhance art and culture within the City.

7b. List by item number in 7a and describe how the project meets the each goal.

1. The current track presents many hazards and is not attractive. We have included an attachment 2 with pictures. By making these repairs, we will be adding to the attractiveness of the greenspace. According to the National Park Service, "Many studies have revealed increases in property values in instances where the property is located near or adjacent to open spaces." (www.nps.gov under the report "Economic Impacts of Protecting Rivers, Trails, and Greenway Corridors") Local realtor, Connie Dalton also stated that she would definitely emphasize the proximity of the open space and track if marketing a home in the neighborhood. She felt the repair and improvements would be a selling point.

3. With these repairs, we will be preserving the walking track used by so many of our students and community. By adding the additional pathways, we will be increasing the ability for students to walk or bike to and from school. "In identifying a solution, the CDC determined that by creating and improving places in our communities to be physically active, there could be a 25 percent increase in the percentage of people who exercise at least three times a week. ... Additionally, as people become more physically active outdoors, they make connections with their neighbors that contribute to the health of their community." (www.greenways.com/greenwaybenefits.html)

4. With the completion of this project, the current safety hazards will be removed. Once again the track will be accessible to all.

8. As discussed in the explanation for number 1. The restoration of the track and greenspace will rehabilitate the market value of the surrounding residential area and housing.

8. Project Period: Two months
 (Number of months in duration)
 Beginning Date: July 15, 2013
 Ending Date: September 15, 2013

9. What is the geographic area of Oregon City where the project will take place?

The track and greenspace it encompasses are located to the SE of the school in the South End community of Oregon City.

John McLoughlin Elementary School
19230 South End Road
Oregon City, Oregon 97045

10. How will the community benefit by your project? What is the estimated number of people affected and anticipated outcome(s)?

The student body of John McLoughlin Elementary with an enrollment of 539 will benefit by the restored safety of the track which will allow for greater usage during their health education. The addition of the pathways to the school will encourage walking and biking to school and increase the accessibility of the track.

Over seven surrounding neighborhood areas with approximately 4,000 Oregon City and Clackamas County residents will benefit by the preservation of a safe and local area for recreation and physical activity.

Various Oregon City Youth Sports Organizations including Soccer, Lacrosse, and Baseball will benefit by the maintenance and preservation of the track.

11. What community resources will be used as support for this project (i.e. community, city-owned property, city departments, transportation services or other civic groups)?

It has been a difficult time for education over the past number of years. School budgets have been cut and we have seen these impact physical education and maintenance. This project will make that investment in our students' health and physical education and help our community maintain the value of our schools. School staff, the school district and Principal Ginger Redlinger are in strong support of the project and have pledged to continue emphasis on use of the track by students and the school.

12. Briefly describe prior experience managing similar projects, including any past enhancement projects.

The project will be managed by a combined effort of the John McLoughlin Elementary School Principal and Staff, the PTSO, the Oregon City School District's Maintenance Department, and qualified (winning bid) construction contractor to ensure quality project management.

13. List anticipated project milestones and dates (e.g. groundbreakings, significant facility improvements, large gatherings of volunteers, public meetings, conferences, special activities and events).

April 15 - June 1: Engraved Brick Fundraiser to support the Track Restoration Project

May 10: Zumba Fundraiser to support the Track Restoration Project

July 15: Construction Kick-Off

July/August: Volunteer Work Parties to install engraved brick courtyard

September 15: Target Completion Date of Track Restoration Work

September 27: Annual Jog-a-thon

14. An exit report will be included as part of the OC-MEC agreement. Describe the measurements you will use to assess the program/project effectiveness. In other words, how will the effectiveness of the program/project be tracked and evaluated (i.e. number of people served; improvements and/or beautification; number of volunteers attracted; amount of area cleaned or rehabilitated, etc.)? Be sure to describe project goals, changes and noticeable benefits that will come about as a result.

An Exit Report will be completed by a representative of the John McLoughlin PTSO. The Exit Report will include a final summary of the number of increased hours of usage by John McLoughlin students. We will also track the increase in walking and biking to and from school. We will include before and after pictures. We will also include the number of volunteers who turn out for our fundraising events and work party weekends. We plan to also include involvement and donations by local businesses.

15. List sources of support for in-kind matching support (e.g. volunteer hours and donations). In order to estimate the value of donated volunteer time, use \$21.79. (This is the value of volunteer labor time as of 1/15/13, according to the Independent Sector and The Bureau of Labor Statistics).

Item	Source of Support	Estimated Value (\$)
PTSO Meeting Time	volunteer hours - 60	\$1,307
Jog-a-thon Preparation and Event	volunteer hours - 175	\$3,813
Fun Run Preparation and Event	volunteer hours - 96	\$2,092
Student Fundraising Projects	volunteer hours - 60	\$1,307
Restaurant Fundraisers	volunteer hours - 20	\$ 436
Track Project Coordination	volunteer hours - 70	\$1,525
Neighborhood Canvassing	volunteer hours - 25	\$ 545

16. List all grants applied for in support of this project and commitments confirmed to date.

2011 and 2012 HEAL Grant - application not chosen for consideration
 2012 OC Metro Enhancement Grant - application not chosen for consideration
 2012 Nike Grant - application not chosen for consideration
 2013 OC Metro Enhancement Grant - applied
 "In-kind" Volunteer Matching Support as outlined above - \$11,025
 John McLoughlin Fundraising to date - \$14,985
 Engraved Brick Fundraiser - in progress - \$2,000 anticipated
 Zumba Fundraiser - planned 5/10/13 - \$1,000 anticipated

17. What is the percentage of OC-MEC funds to be used for personnel services or administrative costs? 0 %

18. Will the administrator be a paid position? Yes No

19. Proposed Budget—on the following page please complete the proposed budget. Modify line items as needed to reflect proposed expenses.

- Column A: Show grant monies needed for the program/project.
- Column B: Show cash matching funds.
- Column C: Show donations or in-kind volunteer labor (from question 15).
- Column D: Totals for each category.

****These figures will be transferred to the table on the first page of this application.

Proposed Budget

Suggested List (not inclusive)	(A) OC-MEC Grant Dollars	(B) Matching Funds(Cash)	(C) In-Kind Matching Support	(D) Total
Personnel Services (salaries, administration)		600		600
Project Administration costs (clerical, advertising, graphics, printing, postage)				0
Materials				0
Equipment/Supplies				0
Construction Costs	2,591 - 16,008	17,081 - 16,784		19,672 - 32,792
Event Costs				0
Transportation Costs				0
Insurance Costs (if needed)				0
Additional Costs (List)				0
Grading Permit fee of \$244		244		244
Fee of 2.5% of widening path		0 - 297		0 - 297
Fee of 2.5% of new path		75		75
				0
				0
Totals	2,591 - 16,008	18,000	0	20,591 - 34,008

John McLoughlin Elementary Track Restoration Project Plan and Budget Attachment 1

Income

Fundraisers to date:	\$15,000
Planned Fundraisers:	\$ 3,000
OCMEC Grant:	<u>\$ 1,000 - \$20,000</u>
Totals:	\$19,000 - \$38,000

Expenses

Case 1 – Repair and Overlay Existing Track

Project Construction Estimate	\$14,800
School District Management	\$ 600
10% Contingency	<u>\$ 1,540</u>
Total	\$16,940

Case 2 – Repair and Overlay Existing Track and Addition of One Pathway to School

Project Construction Estimate	\$17,800	
School District Management	\$ 600	
Grading Permit Fee	\$ 244	Applies to new pathway
Additional Fee (2.5%)	\$ 75	Applies to new pathway
10% Contingency	<u>\$ 1,872</u>	
Total	\$20,591	

Case 3 – Repair and Overlay Existing Track and Widen to Six Feet

Project Construction Estimate	\$26,700	
School District Management	\$ 600	
Grading Permit Fee	\$ 244	Applies to widening of track
Additional Fee (2.5%)	\$ 297	Applies to widening of track
10% Contingency	<u>\$ 2,784</u>	
Total	\$30,625	

Case 4 – Repair and Overlay Existing Track, Widen to Six Feet and Addition of One Pathway to School

Project Construction Estimate	\$29,700	
School District Management	\$ 600	
Grading Permit Fee	\$ 244	Applies to widening of track and new pathway
Additional Fee (2.5%)	\$ 372	Applies to widening of track and new pathway
10% Contingency	<u>\$ 3,092</u>	
Total	\$34,008	

Oregon City-Metro Enhancement Grant Application for Funds July 1, 2013 through June 30, 2014

Per Item number 17 from the **Criteria for Funding**:

We are asking for a range of additional funds. In case 1, the total project cost = \$ 20,591. Thus, the additional funding required by the OC Metro grant would be \$ 2,591. (This is 13% of the total project cost; for projects that have a total project cost which falls between \$ 20,000.00 and \$ 39,999.00). At the upper range of case 4, the total project cost = \$ 34,008 requiring an additional funding source of \$ 16,008. (This is 47% of the total project cost – not including the addition of in-kind dollars)

The John McLoughlin Elementary PTSO already has \$ 14,985 in actual dollars raised for the project. We also have fundraisers currently in place to raise a minimum of \$ 3,000.00 dollars more. Furthermore, the PTSO's Track Restoration Project members have volunteered time to account for an additional \$ 11,025 of "in kind" dollars. The actual dollars raised equals 53% of the total project cost of case 4. When the "in kind" dollars are added in, we exceed the 40% requirement for an additional funding source for the project.

The John McLoughlin Elementary PTSO has also been in contact with the Oregon City Planning Department and the Engineering Department to determine if permits are needed for the project, the cost of those permits, and if the project meets the code requirements set forth by the City. The following was found:

The project will meet the code requirements set forth by the city. Refurbishing the current track area will not require permits, however, any widening of the existing track or addition of new paths will require permits based on the following formula:

A Grading Permit fee of \$ 244.00 would be required, plus 2.5% of the project's total cost of widening the track, and adding new paths to the school.



Oregon City Public Schools

Learning to be our Best

P.O. Box 2110 (1417 12th St.), Oregon City, Oregon 97045-5010

Larry Didway, Superintendent • Telephone: (503) 785-8430 • FAX: (503) 657-2492

May 3, 2012

Oregon City–Metro Enhancement Grant Committee
625 Center Street
Oregon City, OR 97045

RE: Support for Oregon City-Metro Enhancement Grant for John McLoughlin Elementary School Track Rehabilitation Project.

Dear Oregon City–Metro Enhancement Grant Committee:

The goal of the Track Rehabilitation Committee at John McLoughlin Elementary School is to raise \$35,000 to repair the damaged sections of the track, widen, and resurface the track. The Committee has been actively fundraising and hopes to begin the rehabilitation project this July. The rehabilitation effort is supported by both neighborhood associations as well as the Parent-Teacher Organization at John McLoughlin, and the school district.

The track serves the exercise needs of the students during school hours, and provides a safe place for community members to walk, jog, or run during non school hours. It is used daily by a group of sixth grade students who walk it in the morning, and classroom teacher-led physical education activities during the day. Finally, the track and the field it surrounds serve as a neighborhood recreation area for a variety of youth sports organizations, families, and community members.

With no formal PE program due to the elimination physical education program at all elementary schools beginning with the 2009-10 school year, the track plays an important role in the effort to encourage exercise and combat childhood obesity. The District appreciates and supports the efforts of the Committee and the school and neighborhood communities to rehabilitate the track.

The track exists. It is used daily by students and community members. It needs to be rehabilitated and resurfaced. The Oregon City School District does not have the funds to support the project. The only way the rehabilitation will be funded is through donations and grants. Thank you for the opportunity to apply and be considered for an Oregon City METRO Enhancement Grant.

Sincerely,

A handwritten signature in black ink, appearing to read "Larry Didway".

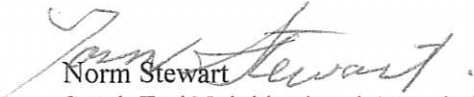
Larry Didway, Superintendent.

Michele Beneville
City of Oregon City – Metro Enhancement Committee
625 Center Street
Oregon City, OR 97045
(503) 496-1542

To all:

On September 15th, 2011, the South End Neighborhood Association and the Hazel Grove/Westling Farms Neighborhood Association was approached by Terese Walt and Annette Dexter representing the John McLoughlin Elementary School PTSO Track Rehabilitation Project. The goal of the project is to widen and resurface the school's track, as well as repair damaged sections, and add two additional paths leading from the school. Improvement of the track will not only benefit the students of John McLoughlin Elementary School, but also the residents of surrounding communities as a whole; since the track and field area are widely used by members of the surrounding neighborhoods, and various youth organizations.

The South End Neighborhood Association and the Hazel Grove/Westling Farms Neighborhood Association both voted unanimously in support of the project at the September 15th meeting.


Norm Stewart
South End Neighborhood Association Chair
(503) 657-4000

Kathy Hogan
Hazel Grove/Westling Farms Neighborhood Association Chair
(503) 657-9435
hogansbluff@aol.com



John McLoughlin



Track Restoration Project

Dear Neighbors, Business Owners and Supporters of John McLoughlin Elementary School:

The staff, students, and parents of John McLoughlin Elementary have always treasured our school track for P.E., Recess, Field Day and our annual Jog-a-thon. However, our track is in need of repairs. We are extremely grateful for the support of our community in our fundraising efforts to date. These efforts have included a 5K Fun Run, student Jog-a-thon, multiple grant applications, "track your change- change your track" coin collections and donations made by local restaurants through profit sharing fundraisers. We are over half way to our goal!

At a minimum, we plan to repair and resurface the track this summer. It is our goal to be able to add 2 pathways from the track to the school to encourage walking and riding to school as well as increase access during school hours. It would also be the perfect time to bring the track to a consistent width of six feet. Because we will have the contractor and equipment on-site, it would be the most cost effective time to complete this additional work.

As we are all aware, it's been a difficult time for education over the past few years. School budgets have been stretched and this includes the maintenance budget. We have raised these funds completely through the support of our community and we are writing to ask for your support to complete this project. The track supports our students' activity during school hours and is used extensively by our whole community during evenings and weekends. These improvements will benefit our students, local youth sports and the entire neighborhood. It is our hope that this investment encourages us all to support each other to live healthy and active lives.

How can you help our efforts? Easy! We invite you to take part in these events or make a tax deductible donation directly to our project.

- Engraved Brick Fundraiser** Be a part of John McLoughlin forever! Buy an engraved brick that will be a part of our new paver courtyard. Order forms are available on our website and in the school office.
- Zumba Night at the Gym** Have you wanted to exercise and have fun at the same time? Bring the whole family for an evening of Zumba! Event will be held Friday, May 10th from 6-8pm.
- Volunteer Work Weekends** Support our Volunteer Work Weekends to build the paver courtyard. Send us your e-mail and we will update you with information.
- Donations** Please consider making a tax deductible donation. All donations will be recognized on our website and our newsletter. In addition, we will make special recognition of sponsors who donate \$500 with an engraved commemorative rock and free advertising in our POST Newsletter. We can also make use of supplies, services and/or equipment.

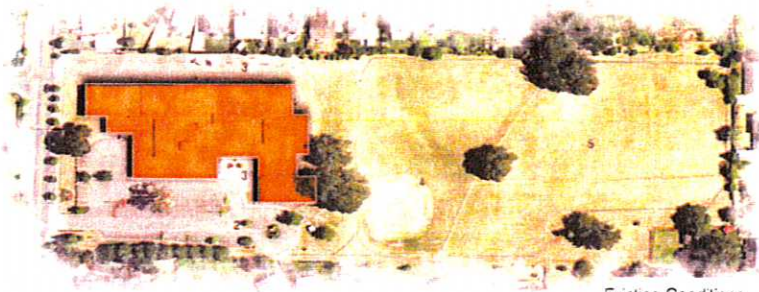
Thank you for your time and consideration. Together we can make a difference!

Sincerely,
John McLoughlin Elementary School and Parent*Teacher*Student*Organization (PTSO)

John McLoughlin Elementary PTSO · 19230 South End Road, Oregon City, OR 97045 · 503-785-8650

john.mcloughlin.ptso@gmail.com * sites.google.com/site/johnmcloughlinptso/home * Like us on Facebook! John McLoughlin PTSO

The John McLoughlin Elementary PTSO is a 501(c)(3) nonprofit organization, Tax ID #93-1303957



Existing Conditions



1. School Building
 2. Parking Lot
 3. Playground
 4. Sport Field
 5. Sport Field
 6. Resurfaced Track
 7. New Path
- Star - new brick courtyard



Proposed Site Plan

