

Michele Beneville

From: Greg Fitzgerald <gregf@clackamas.edu>
Sent: Wednesday, April 29, 2015 4:48 PM
To: Michele Beneville
Cc: Julie P Paulsen
Subject: OC-Metro Enhancement Grant - attached
Attachments: OC-Metro_grant_application_final_2.pdf

April 29, 2015

Michelle Beneville
Oregon City Civic Improvement trust Tourism Grant
625 Center Street
Oregon City, OR 97045

Thank you for the opportunity to present this application for a OC-Metro Enhancement Grant for the Newell Creek Headwaters Restoration Project. We are respectfully requesting funds in the amount of \$25,000 for design development.

This collaborative impact project, involving nine partner organizations, is designed to restore a significant riparian area, provide outdoor recreation, and be a conduit for community, K-12, and college education for future generations of Oregon City residents.

Once completed, the restoration of the Newell Creek Headwaters will cap the work done by the Greater Oregon City Watershed Council in Newell Canyon and Abernethy Creek, and the trail enhancements being made by Metro in Newell Canyon.

We look forward to your favorable review of this project proposal. Please do not hesitate to call with any questions or comments.

Sincerely,



Greg Fitzgerald
Executive Director
Clackamas Community College Foundation
503-594-3132
give.clackamas.edu

Education that Works!



**Oregon City-Metro Enhancement Grant
Application for Funds
July 1, 2015 through June 30, 2016**

Before filling out this form, please read the Oregon City-Metro Enhancement Grant Application Information for complete submittal instructions and to be sure that your proposal qualifies for funding. Applications must be received by **5:00 pm on Wednesday, April 29, 2015** to be considered for funding. Applications received after the deadline will not be accepted. Liability insurance coverage may be required. Limit answers to the space provided.

Title of Project _____

Organization _____

Is this a Non-Profit Organization? Yes ____ No ____

Non-Profit Federal tax exempt ID Number _____

Address _____

City, State, Zip _____

Project Coordinator _____ Phone _____

Email _____

Chairperson of Governing Board (If Applicable) _____

Phone _____

Signature _____

(The person authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)

*****Complete the budget sheet on page 7 first.**

Amount totals from that sheet will auto fill into this table

Grant Amount Requested:	
+ Matching Funds (Cash):	
+ In-Kind Matching Funds:	
= Total Cost of Project:	

Proposal Information

1. Is this your first grant application to the Oregon City-Metro Enhancement Committee?

Yes _____ No _____

2. Have you received an Oregon City-Metro Enhancement Grant in the last 3 years?

Yes _____ No _____

If yes, please describe the projects/programs for which you received funding.

3. If you received an Oregon City-Metro Enhancement Grant last year, what is the status of the project?

4. Will this grant-funding request be used for the first phase of a project, with possible grant requests for future phases?

Yes _____ No _____

If yes, please explain.

5. Briefly describe the project for which you are requesting funds.

6. Describe why this project was selected and the community need(s) to which it will respond.

7a. Identify and describe how your proposal meets one or more of the goals for funding (check those below that apply and describe by item number below).

	1. Increase attractiveness/market value of residential, commercial or industrial areas.		6. Increase recycling efforts to provide a reduction in solid waste.
	2. Enhance new or existing wildlife, riparian, wetlands, forests or river areas.		7. Increase employment or economic opportunities for City residents.
	3. Preserve or increase recreational areas and programs within the City.		8. Rehabilitate or upgrade the market value of housing or commercial property.
	4. Improve safety within the City.		9. Provides work or training opportunities to benefit youth, seniors and low-income residents.
	5. Result in significant improvement in the cleanliness of the City.		10. Enhance art and culture within the City.

7b. List by item number in 7a and describe how the project meets the each goal.

8. Project Period: _____
 (Number of months in duration)
 Beginning Date: _____
 Ending Date: _____

9. What is the geographic area of Oregon City where the project will take place?

10. How will the community benefit by your project? What is the estimated number of people affected and anticipated outcome(s)?

11. What community resources will be used as support for this project (i.e. community, city-owned property, city departments, transportation services or other civic groups)?

12. Briefly describe prior experience managing similar projects, including any past enhancement projects.

13. List anticipated project milestones and dates (e.g. groundbreaking, significant facility improvements, large gatherings of volunteers, public meetings, conferences, special activities and events).

14. An exit report will be included as part of the OC-MEC agreement. Describe the measurements you will use to assess the program/project effectiveness. In other words, how will the effectiveness of the program/project be tracked and evaluated (i.e. number of people served; improvements and/or beautification; number of volunteers attracted; amount of area cleaned or rehabilitated, etc.)? Be sure to describe project goals, changes and noticeable benefits that will come about as a result.

15. List sources of support for in-kind matching support (e.g. volunteer hours and donations). In order to estimate the value of donated volunteer time, use \$22.55. (This is the value of volunteer labor time as of 1/10/15, according to the Independent Sector and The Bureau of Labor Statistics).

Item	Source of Support	Estimated Value (\$)

16. List all grants applied for in support of this project and commitments confirmed to date.

17. What is the percentage of OC-MEC funds to be used for personnel services or administrative costs? _____%

18. Will the administrator be a paid position? Yes _____ No _____

19. Proposed Budget—on the following page please complete the proposed budget. Modify line items as needed to reflect proposed expenses.

- Column A: Show grant monies needed for the program/project.
- Column B: Show cash matching funds.
- Column C: Show donations or in-kind volunteer labor (from question 15).
- Column D: Totals for each category.

*****These figures will be transferred to the table on the first page of this application.*

Proposed Budget

Suggested List (not inclusive)	(A) OC-MEC Grant Dollars	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Total
Personnel Services (salaries, administration)				
Project Administration costs (clerical, advertising, graphics, printing, postage)				
Materials				
Equipment/Supplies				
Construction Costs				
Event Costs				
Transportation Costs				
Insurance Costs (if needed)				
Additional Costs (List)				
Totals				



January 23, 2014

Metro
Nature Areas Program
Nature in Neighborhoods Capital Grants
600 NE Grand Avenue
Portland, Oregon 97232-2736

RE: Letter of Support for Clackamas Community College's Grant Request for Site Restoration at the John Inskeep Environmental Learning Center

Dear Review Committee:

As one of several members of a Clackamas County Watershed Health Consortium, the City of Oregon City is committed to developing strong partnerships within the watershed, promoting a more holistic approach to watershed management, improving surface water quality and providing support for educational efforts that foster "healthy watershed" habits. Clackamas Community College, also a consortium member, shares similar goals which are to promote the health of our local watershed through education and outreach in the community and by building a strong network of community partners dedicated to watershed health.

Clackamas Community College plays an integral role in the well-being of Oregon City. Not only as a hub of educational, student and community activity, but due to the significance of this place in Oregon City as an approximately 170 acre campus, five of which comprise the John Inskeep Environmental Learning Center.

For a multitude of reasons, the **Site Restoration at the John Inskeep Environmental Learning Center** project is very important to the City of Oregon City. Most importantly, the site is located at the headwaters of the Newell Creek watershed. This watershed is 1,800 acres in size with a steep forested canyon bordered by residential uses and businesses. This watershed drains to the Willamette River

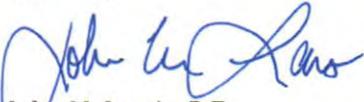
The City is required by DEQ to implement best stormwater management practices within portions of the Newell Creek Watershed and identify sensitive areas and potential contaminant sources that could adversely impact water runoff. Most protective measures focus in general on protecting or restoring water quality for fish and wildlife with secondary benefits of protecting drinking water quality. The grant application being submitted by CCC supports our water quality goals.

Successful management of the John Inskeep Environmental Learning Center will help to protect the health and sustainability of the critical Newell Creek watershed. Furthermore, the center serves an essential role through its education and research program promoting the education of students related to watershed health and the protection of our local rivers and stream as valuable resources. These education programs will also help to promote future professional interest in watershed topics.

Metro Nature Areas Program
January 23, 2014
Page 2

In order to ensure the success of the program, the City is willing to participate in the restoration of the learning center through staff participation and involvement. Please do all you can to help fund this project by giving this project your strongest consideration.

Sincerely,

A handwritten signature in blue ink, appearing to read "John M. Lewis".

John M. Lewis, P.E.
Public Works Director

/kg



Water Quality Protection
Surface Water Management
Wastewater Collection & Treatment

Michael S. Kuenzi, P.E.
Director

Greg Fitzgerald
Clackamas Community College Foundation
19600 Molalla Ave.
Oregon City, OR 97045

January 15, 2014

Dear Mr. Fitzgerald,

Staff from Clackamas County Water Environment Services (WES) have reviewed the conceptual scheme for the Clackamas Community College (CCC) Environmental Learning Center. WES fully supports this restoration, demonstration and education project and believes the project will provide a substantial benefit to water quality and habitat in the Newell Creek headwaters. Specifically, riparian habitat will be improved, and students and the public will have the opportunity for hands-on environmental education and to see low impact development practices at work on the ground.

WES and CCC are both members of the Partners for Watershed Health consortium and have pledged to work together to improve watershed health. This project is important to the health of the Newell Creek watershed; improving conditions in this headwater area will protect the resource further downstream.

WES' over-arching surface water management program goals are to improve and protect water quality and reduce the impacts of urbanization on water resources. Educating students and citizens is an important element of meeting our goals. This project has the ability to inspire students and citizens to protect water quality by taking action on their own properties and in their daily lives. Although the site is not within WES' surface water districts, it is a highly visible and accessible site visited by many of our customers and their children.

WES will continue to support CCC with technical assistance towards completion of the project and education assistance during the 2-year period. Gail Shaloum and Leah Johanson will provide approximately 80 hours of technical assistance in both riparian restoration design and LID facility sizing and design. In addition, Gari Johnson, WES' Watershed Health Education Program coordinator, will work with CCC to help incorporate additional learning experiences into the project, providing approximately 100 hours of assistance. WES will also contribute \$2,000 for education-related activities and inquiry-based field experiences delivered in partnership with CCC. Our total contribution to the project over the first two years is estimated at \$9,650.

Please contact me at (503) 742-4597 or gshaloum@clackamas.us if you have any questions about WES' involvement and support of this restoration, demonstration and education project.

Sincerely,

A handwritten signature in blue ink that reads "Gail Shaloum".

Gail Shaloum, Environmental Policy Specialist
Clackamas County Water Environment Services



Scott Caufield
Building Codes Administrator

BUILDING CODES DIVISION

DEVELOPMENT SERVICES BUILDING
150 BEAVERCREEK ROAD | OREGON CITY, OR 97045

Greg Fitzgerald
Clackamas Community College Foundation
19600 Molalla Ave.
Oregon City, OR 97045

January 20, 2013

Dear Mr. Fitzgerald,

Clackamas County's Office of Sustainability would like to express its support for Clackamas Community College's proposal and concept for the Environmental Learning Center. We support this restoration, demonstration and education project for its benefit to community education and for its benefit to water quality and habitat in the Newell Creek headwaters. The opportunity for hands-on environmental education and demonstration of low impact development practices offers the possibility that the new ELC will serve as a cornerstone for education of citizens and students, not only in watershed health but also in other areas.

Clackamas Community College is an important partner among many who are contributing to goals and objectives identified in Clackamas County's 2008 sustainability plan. The plan includes goals such as:

- supporting and encouraging green standards for development, re-development, planning and infrastructure
- prioritizing the protection of surface and groundwater
- restoring, preserving and enhancing riparian areas and watersheds
- increasing awareness of Clackamas County's natural resources
- modeling sustainable practices and promoting citizen involvement
- moving towards a zero-waste community
- providing information and education to residents, businesses and students on topics such as waste reduction, reducing greenhouse gas emissions, and energy efficiency

Redevelopment of the ELC will help advance these priorities.

As a member of the Partners for Watershed Health consortium the Office of Sustainability has pledged to support improvement in watershed health by working with partners to make us a model for sustainable living, educating citizens on sustainable resource use, and sharing stories about watershed health and accomplishments. This project will provide a focal point to continue our support and involvement. The health of the Newell Creek watershed and the educational opportunity at its headwaters are important, we believe for Metro as an open space steward, and for citizens in the region.

We will support CCC through participation as a stakeholder in the next phase of the project. Over the next two years I or our staff will serve in an in-kind advisory role with a value of approximately \$5,000. Sustainability staff will work with CCC to identify and advise on additional potential learning experiences that will help make the project a well-rounded demonstration of sustainable practices. We estimate providing a total of approximately 50 hours of assistance.

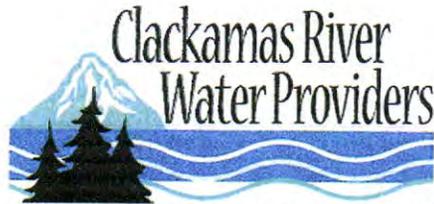
The site could also become a valuable tool for education in which our office is directly involved. As the project proceeds we would explore opportunities to use the site to add value to or possibly host programs such as the annual Master Recycler course.

Please contact me at (503) 742-4470 or epolk@clackamas.us if you have any questions about our involvement and support of this project.

Sincerely,

A handwritten signature in black ink, appearing to read "Eben Polk". The signature is fluid and cursive, with the first name "Eben" and last name "Polk" clearly distinguishable.

Eben Polk, Supervisor
Office of Sustainability
Clackamas County



14275 S. Clackamas River Drive * Oregon City, OR 97045
Voice: (503) 723-3510 * Fax (503) 723-3508

January 23, 2014

Dear Review Committee:

The Clackamas River Water Providers (CRWP) is a coalition of municipal drinking water providers that draw water from the Clackamas River and is made up of representatives from the City of Estacada, the City of Lake Oswego, City of Tigard, Clackamas River Water, the North Clackamas County Water Commission (City of Gladstone and Oak Lodge Water District), South Fork Water Board (Oregon City and West Linn), and Sunrise Water Authority (Happy Valley and Damascus). Collectively we provide drinking water to approximately 400,000 people in Clackamas County. One of our top priorities is to protect our water resources by identifying, preventing, and mitigating activities that have been known to or may potentially have harmful impacts on river water quality so that the Clackamas River can be preserved as a high quality drinking water source.

In October of 2012 the CRWP signed the Partners for Watershed Health Community Covenant acknowledging our participation in the group and our vested interest in the health and sustainability of local watersheds. Restoration of the ELC site helps us achieve these goals by providing additional water resource educational opportunities in Clackamas County for students and citizens.

The CRWP continues to provide a leadership role in the coordination of activities sponsored by the Clackamas County Water Education Team (CCWET), an informal group made up of a number of organizations that have worked together on water and watershed related issues in Clackamas County for 11 years. These community groups and local agencies promote programs and resources that address watershed issues such as water quality, water conservation, micro watersheds, drinking water, fish habitat, enhancement, restoration and stewardship. Current members include; the Clackamas River Water Providers, Clackamas County Soil and Water Conservation District, Clackamas River Basin Council, OSU Extension, Clackamas Community College Environmental Learning Center, Water Environment Services and North Clackamas Urban Watershed Council.

Each year CCWET members sponsor a variety of educational programs including an annual Celebrating Water event for fourth and fifth grade students and teachers held at Clackamas Community College, as well as water related teacher professional development workshops. CCWET has the capacity to offer additional programs once the degraded ELC site is restored and site features that aid program delivery are installed.

*City of Estacada * City of Gladstone * City of Lake Oswego * City of Tigard * Clackamas River Water *
Oak Lodge Water District * South Fork Water Board (Oregon City and West Linn)
Sunrise Water Authority (Happy Valley and Damascus)*

In addition to being an active partner of the CCWET the CRWP has partnered with Clackamas Community College on a variety of educational projects over the years. For example, the CRWP has provided the Horticulture Department ongoing financial and technical support for incorporating of water efficient landscape into horticulture curriculum (i.e. helping pay for instructor fees). In the future, CRWP will work with horticulture faculty and students to design and install a rain garden feature on the ELC site.

More recently, the CRWP has been working with the Water & Environmental Technology (WET) Program. In December of 2013 CRWP and Clackamas River Water staff began working with the college's WET program to develop paid internships for CCC students to support CRWP related projects. The purpose of these initial internships is to design a sampling program so that the CRWP can understand the potential contribution of aging and failing septic systems to microbial contamination in the Clackamas River. In December of 2014 the CRWP received a \$30,000 319 grant from DEQ to purchase equipment to conduct microbial source tracking to study septic system impacts on the Clackamas River.

In short, the Clackamas River Water Providers have been and will continue to support efforts to educate our communities about watershed health, water in our natural environment and the importance of water to all of us in our everyday lives. Redevelopment of the ELC site into an outdoor living laboratory will only increase our capacity to offer quality programs within the community.

Sincerely,



Kim Swan
Water Resource Manager
Clackamas River Water Providers



Extension Service Clackamas County

Oregon State University, 200 Warner-Milne Road, Oregon City, Oregon 97045
T 503-655-8631 | F 503-655-8636 | <http://extension.oregonstate.edu/clackamas/>

January 23, 2014

Metro
600 NE Grand Avenue
Portland, OR 97323

Dear Selection Committee:

Please accept this letter in support for Clackamas Community College's Capital Grant application. As an Oregon State University Extension Service professional, I have partnered with the Clackamas Community College's Environmental Learning Center staff for over 15 years to provide environmental education programs for teachers and school children. During those years, I have been impressed by the staffs' and volunteers' commitment to providing leadership in Clackamas County for creative and effective school and public environmental education and outreach. The restoration of the College's Environmental Learning Center (ELC) site is critical to their ability to continue this leadership role and to expand to include sustainable living practices, storm water management, and landscape design.

The Clackamas County office of the OSU Extension Service applies research to citizens' daily lives to strengthen the community's economy, sustain its natural resources, and build healthy communities, families, and individuals. Extension addresses local needs with educational programs in 4-H youth development, home horticulture, family and community health, small farms, commercial agriculture, forestry, and watershed health.

The redesign of the ELC as a model for "best practices" will benefit multiple stakeholders, including the local OSU Extension Service by providing a learning laboratory and model in the community to educate the public about sustainable practices with regard to the above program areas. This project will serve the entire county and help move communities and individual citizens forward toward a more sustainable way of life. In addition, I look forward to using the redeveloped site as a venue to enhance my own environmental education programs around renewable energy and water resources.

Thank you for your consideration of this project for support. The redevelopment and use of the ELC site as a model for "green" design and technology will provide the county a venue for sustainable living public education.

Sincerely,

A handwritten signature in cursive script that reads "Janet Nagele".

Janet Nagele, Associate Professor
4-H Youth Development/OSU Extension Service



CLACKAMAS COUNTY

Soil and Water Conservation District

January 22, 2014

Greg Fitzgerald
Clackamas Community College Foundation
19600 Molalla Ave.
Oregon City, OR 97045

Dear Mr. Fitzgerald,

Clackamas County Soil and Water Conservation District (District), unlike most governmental entities, is charged with helping to conserve natural resources by working on public and private lands in both urban and rural environments. In addition to working one-on-one with landowners and organizations to implement conservation practices, we spend much of our time educating our constituents on how to protect natural resources on their own.

The site restoration project at the John Inskeep Environmental Learning Center fits very well with our goals for natural resource conservation and education. It will address problems with the streamside area as well as improve a community resource for education and appreciation of nature. The District has invested time and financial support for restoration work on Newell Creek and believes that continuing restoration work up and down stream will only strengthen the improvement to water quality and reduce invasive species in the watershed.

The District offers support of this grant application in the form of 20 hours of technical assistance time with our urban conservation specialist. This in-kind donation totals \$780.

Please feel free to contact me at 503-210-6001 if you have any questions or concerns regarding the District's support of this grant application. I would be more than happy to discuss the District's interest in this project.

Sincerely,

A handwritten signature in blue ink that reads "Tom Salzer".

Tom Salzer
District Manager



January 21, 2014

Dear Selection Committee,

The Greater Oregon City Watershed Council (GOCWC) is pleased to support Clackamas Community College's Nature in the Neighborhoods Capital Grants application.

The GOCWC is a voluntary, non-regulatory, local non-profit organization. The purpose of the Council is to address watershed issues of the Greater Oregon City geographic area of approximately 70 square miles. The mission of the GOCWC is to work to conserve, enhance and protect the quality and ecological integrity of the watersheds by providing a cooperative forum to promote and facilitate integrated watershed management.

The GOCWC is a member of the Partners for Watershed Health Consortium and has a vested interest in the health and sustainability of the Newell Creek Watershed. The Council has played a key role in coordinating restoration efforts in Newell Creek Canyon because it aligns with priorities outlined in our 2010 watershed action Plan. Newell Creek Canyon area ranked as some of the highest quality habitat within the local watershed.

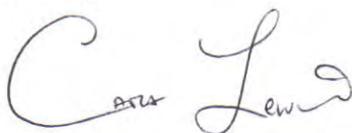
Located at the headwaters of Newell Creek, the Environmental Learning Center (ELC) plays a vital role in the health of the watershed. The development of an innovative, green infrastructure stormwater management system plays an essential role in watershed health. As noted in the Intertwine Regional Conservation Strategy, "green infrastructure mimics natural systems by absorbing stormwater back into the ground (infiltration).....that will in part protect or restore wildlife habitat."

By protecting both water quality *and* native salmonids at the headwaters of Newell Creek, this project follows a logical progression of GOCWC managed and grant funded restoration work underway in the adjacent portion of Newell Canyon. Ongoing restoration work covers over 270 acres generally located at Beaver Creek Road and OR-213 on properties owned by Metro, Oregon City, and a private landowner. The area historically consisted of oak woodlands, prairie and old-growth Douglas fir forest uplands and mixed deciduous coniferous forests along streams and wetlands. The focus of the restoration work for the past 2 years has been to remove invasive weeds and plant native vegetation in support of water quality and fish populations including Coho salmon, brook and Pacific lamprey, cutthroat trout and steelhead.

The GOCWC pledges to provide assistance in the coordination of activities within the Newell Creek watershed. The Council also will partner with the college on educational program development to increase public awareness using the restored ELC grounds as a tool. The Council currently lacks space for meetings and program delivery and has enjoyed the use of the ELC buildings for those purposes at no cost. The restoration of the ELC will allow the Council to expand program offerings. The GOCWC pledges 50 hours of in-kind professional environmental technical skills and program development valued at \$2,000.

We look forward to working with Clackamas Community College and encourage you to fully fund the college's efforts on behalf of this region and its residents.

Sincerely,

A handwritten signature in cursive script that reads "Cara Lewis". The signature is written in black ink on a white background.

Cara Lewis,
GOCWC Chair

In support of
Site Restoration at the John Innskeep Environmental Learning Center
Nature in Neighborhoods Capital Grant Application

Date: January 23, 2014
From: Sha Spady

The preservation of Newell Creek Canyon as one of METRO's regional Greenspaces occurred as a result of amazing cooperation between many agencies, political advocates and an active citizen base that loved the canyon and understood the once-in-a-lifetime opportunity they had before them to preserve the natural area for future generations to enjoy.

Without METRO's strategic plan, political will, scientific and technical support and substantial funding mechanism, instead of hundreds of acres of forest in the middle of Newell Creek Canyon, it would be filled today with streets, houses, apartments and lights. METRO's continued commitment to restoration of the canyon through invasive species removal, strategic planting of native species and the use of "natural" storm management techniques to control streamside erosion and downstream flooding is heartwarming to observe and deeply appreciated by those of us who support the harmonious interface between the natural and human systems.

However, long before METRO existed or Highway 213 was constructed through Newell Creek Canyon, the John Innskeep Environmental Learning Center on the Clackamas Community College campus, created innovative, natural storm water filtration and management systems designed to slow storm water coming from the campus and filter it with native vegetation before it left the college campus and entered into Newell Creek. Eventually when Highway 213 was built, efforts were made by the Dept of Fish and Wildlife in cooperation with the ELC to construct fish passage ladders to let migrating salmon and cut throat trout return to the "headwaters" of Newell Creek at the John Innskeep Environmental Learning Center. For many years the ELC was THE place to see models for how to duplicate (through "human" application) what we now refer to as natural systems in stormwater management.

I mention this history only to provide a context for why I support this grant application for the Site Restoration at the John Innskeep Environmental Learning Center (ELC). The ELC site is at the historic headwaters of Newell Creek, the ELC has a long-term commitment to stream health and environmental education and has a long history of partnering with METRO to create bio-remediation applications designed to clean, slow and cool the storm water coming off of the CCC campus.

Many years ago, members of the community, college and local governments participated in a visioning and planning process that ultimately led to this current project proposal. We gathered together because of our concerns for the health of Newell Creek, our support of the community education opportunities both at the ELC and in Newell Creek Canyon itself with a goal of creating and implementing biological (as opposed to mechanical) solutions to treating the storm water that flows into the canyon from the college campus.

I whole-heartedly endorse this project and believe it is a “natural” fit that will benefit both METRO’s vision and that of the ELC community which seem to be exactly the same. Thank you for your consideration of this proposal.....Sha Spady

Michele Beneville

From: Greg Fitzgerald <gregf@clackamas.edu>
Sent: Sunday, May 03, 2015 9:33 PM
To: Michele Beneville
Subject: FW: Verify time email sent

Here's what I received. It appears I did hit send at 4:48, but it did not reach our Exchange server until the next day. Can't be sure what happened – why it didn't leave my local machine for the internet.

Sorry it took until now to get you a response, ITS was working on our system this weekend, and it was down.

Greg Fitzgerald

Executive Director
Clackamas Community College Foundation
503-594-3132
give.clackamas.edu

Education that Works!



From: Seth Allums
Sent: Thursday, April 30, 2015 4:38 PM
To: Greg Fitzgerald
Subject: RE: Verify time email sent

Hi Greg,

Sorry to hear about your trouble!

Per your / Dion's request I looked into this matter, and from pulling the server logs it shows that your Outlook client actually delivered the email message to the Exchange server at 10:09 AM this morning (4/30/2015). (See Fig. A) The time stamp that you see in your sent items on the email is the one that your Outlook client puts on it when you click the send button. However, there could be several reasons why it wasn't delivered to the Exchange server. For example, if there are attachments to that email, and Outlook either is closed / crashes before the email is delivered from your Outlook Outbox to the Exchange server. Or if it's a laptop, one of the things I've seen happen is for people to click send, think that it is sent and immediately close the lid which hibernates / suspends the computer before the email is delivered. Or if the Outlook client is set to "work offline" or for whatever reason network connectivity prevents a connection to the Exchange server, the email will sit in the Outlook Outbox until connectivity is restored.

Fig. A

Microsoft Exchange Troubleshooting Assistant

- Welcome
- Select a task
- Restart current task
- Select a result file to view

View a report

See also

- The Exchange Troubleshooting Assistant Help
- About the Exchange Troubleshooting Assistant
- Send feedback and suggestions about this tool to Microsoft
- Updates and Customer Feedback

Steps:

```
Getting Run Information
Select Task
Mailflow_InitializeMessage Tracking
Mailflow_MessageTracking
Mailflow_MessageTrackingResults
Mailflow_MessageTrackingGrid
```

Message Tracking Results

Selected row will populate parameters for next message tracking search.

Timestamp	EventId	Source	SourceConte	MessageId	MessageSubject	Sender	Recip
2015/04/29 16:54:58	RECEIVE	STOREDRIV		<4654D3C47	Accepted: Foundation	gregf@clacka	julie.p
2015/04/29 21:42:03	RECEIVE	STOREDRIV		<6qnmnipicp	RE: Favor	gregf@clacka	lzavre
2015/04/29 21:47:08	RECEIVE	STOREDRIV		<g5550plbid	Fwd: Favor	gregf@clacka	kfitzne
2015/04/29 21:48:14	RECEIVE	STOREDRIV		<a77ygo0u3b	RE: Voice Message fr	gregf@clacka	shellyj
2015/04/30 07:43:27	RECEIVE	STOREDRIV		<4oc9i3yphit	I'm over in DeJardin fo	gregf@clacka	julie.p
2015/04/30 08:14:33	RECEIVE	STOREDRIV		<qjoo65yhtif1	RE: Favor	gregf@clacka	lzavre
2015/04/30 10:09:30	RECEIVE	STOREDRIV		<4654D3C47	DC-Metro Enhanceme	gregf@clacka	mbba
2015/04/30 10:16:00	RECEIVE	STOREDRIV		<4654D3C47	Emailing: Contract for	gregf@clacka	loni.se
2015/04/30 10:46:58	RECEIVE	STOREDRIV		<4654D3C47	FLP	gregf@clacka	taras@
2015/04/30 10:48:34	RECEIVE	STOREDRIV		<4654D3C47	From Lauren in respon	gregf@clacka	kfitzne
2015/04/30 10:49:50	RECEIVE	STOREDRIV		<4654D3C47	RE: My week - Wedne	gregf@clacka	shellyj
2015/04/30 11:31:25	RECEIVE	STOREDRIV		<4654D3C47	RE: Favor	gregf@clacka	lzavre
2015/04/30 11:36:29	RECEIVE	STOREDRIV		<4654D3C47	New Urban HS reques	gregf@clacka	rcamp
2015/04/30 11:37:02	RECEIVE	STOREDRIV		<4654D3C47	RE: New Urban Senior	gregf@clacka	darcie
2015/04/30 11:39:10	RECEIVE	STOREDRIV		<4654D3C47	RE: Please Respond	gregf@clacka	julie.p
2015/04/30 11:47:21	RECEIVE	STOREDRIV		<4654D3C47	Accepted: City of Oreg	gregf@clacka	julie.p
2015/04/30 11:53:29	RECEIVE	STOREDRIV		<4654D3C47	RE: Clackamas Com	gregf@clacka	bnogk
2015/04/30 12:48:25	RECEIVE	STOREDRIV		<f4lefpwxh54	RE: Jordee's in labo	gregf@clacka	darcie
2015/04/30 13:32:00	RECEIVE	STOREDRIV		<lk3q16wfrsb	RE: [crd] CRD 2015 B	gregf@clacka	shellyj
2015/04/30 14:28:04	RECEIVE	STOREDRIV		<4654D3C47	Verify time email sent	gregf@clacka	seth.a
2015/04/30 14:31:25	RECEIVE	STOREDRIV		<4654D3C47	I have asked our IT de	gregf@clacka	mbba

Go Back

Next

Figure B shows that after the Exchange server received it from your Outlook client at 10:09AM on 4/30/15, 1 second later, it delivered it to the Barracuda spam filter.

Fig B.

Microsoft Exchange Troubleshooting Assistant

- Welcome
- Select a task
- Restart current task
- Select a result file to view

- View a report

- See also**
- The Exchange Troubleshooting Assistant Help
- About the Exchange Troubleshooting Assistant
- Send feedback and suggestions about this tool to Microsoft
- Updates and Customer Feedback

- Steps:
- Getting Run Information
 - Select Task
 - Mailflow_InitializeMessage Tracking
 - Mailflow_Message Tracking
 - Mailflow_Message Tracking Results
 - Mailflow_Message Tracking Grid

Message Tracking Results

Selected row will populate parameters for next message tracking search.

Timestamp	EventId	Source	SourceConte	MessageId	MessageSubject	Sender
2015/04/29 21:47:08	SEND	SMTP	08D1C5C906	<g5550plbfid	Fwd: Favor	gregf@clacka
2015/04/30 10:09:31	SEND	SMTP	08D1C5C906	<4654D3C47	OC-Metro Enhancement Grant	gregf@clacka
2015/04/30 10:48:35	SEND	SMTP	08D1C5C906	<4654D3C47	From Lauren in response to you	gregf@clacka
2015/04/30 11:36:29	SEND	SMTP	08D1C5C906	<4654D3C47	New Urban HS request	gregf@clacka
2015/04/30 11:36:30	SEND	SMTP	08D1C5C906	<4654D3C47	New Urban HS request	gregf@clacka
2015/04/30 11:39:10	SEND	SMTP	08D1C5C906	<4654D3C47	RE: Please Respond: High Sch	gregf@clacka
2015/04/30 11:53:29	SEND	SMTP	08D1C5C906	<4654D3C47	RE: Clackamas Community Tra	gregf@clacka
2015/04/30 14:31:25	SEND	SMTP	08D1C5C906	<4654D3C47	I have asked our IT department	gregf@clacka

Finally, figure C shows that the Barracuda spam filter received it at 10:09AM on 4/30/2015, and it was immediately delivered to the recipient's email server (orcify.org).

Fig. C

From: gregf@clackamas.edu
 To: mbbeneville@orccity.org
 Subject: OC-Metro Enhancement Grant - attached
 Size: 437148
 Source IP: exchng01.clackamas.edu[198.153.201.181]
 ID: 1430413771-01c62062a5615720001-RVNeRq

Time: 2015-04-30 10:09:31
 Action: Whitelist
 Reason: Client
 Score:
 Delivery Status: Delivered
 Delivery Detail: 250 SmtptThread-12980

[View Message](#) [View Signature](#) [View Bayesian Data](#)

X-ASG-Debug-ID: 1430413771-01c62062a5615720001-RVNeRq
 Received: from exchng01.clackamas.edu (exchng01.clackamas.edu [198.153.201.181]) by barracuda-400.clackamas.edu
 X-Barracuda-Envelope-From: gregf@clackamas.edu
 X-Barracuda-Apparent-Source-IP: 198.153.201.181
 X-ASG-Whitelist: Client

Received: from MAILBOX.clackamas.edu ([198.153.201.182]) by exchng01.clackamas.edu ([198.153.201.181]) with mapi; Thu, 30 Apr 2015 10:09:30 -0700

From: Greg Fitzgerald <gregf@clackamas.edu>
 To: "mbbeneville@orccity.org" <mbbeneville@orccity.org>
 CC: Julie P Paulsen <julie.paulsen@clackamas.edu>
 Date: Thu, 30 Apr 2015 10:09:29 -0700
 Subject: OC-Metro Enhancement Grant - attached
 Thread-Topic: OC-Metro Enhancement Grant - attached
 X-ASG-Orig-Subj: OC-Metro Enhancement Grant - attached
 Thread-Index: AdCC1N8qAgt3miNbQ2C/4b1LNapuFw==
 Message-ID: <4654D3C473962244BA478CDD85676D74015E57BC6D55@MAILBOX.clackamas.edu>
 Accept-Language: en-US
 Content-Language: en-US
 X-MS-Has-Attach: yes
 X-MS-TNEF-Correlator: acceptlanguage: en-US
 Content-Type: multipart/mixed;
 boundary="_013_4654D3C473962244BA478CDD85676D74015E57BC6D55MAILBOXclac_"
 MIME-Version: 1.0
 X-Barracuda-Connect: exchng01.clackamas.edu[198.153.201.181]
 X-Barracuda-Start-Time: 1430413771
 X-Barracuda-URL: http://198.153.201.176:90/cgi-mod/mark.cgi
 X-Barracuda-Orig-Report: mbbeneville@orccity.org
 X-Barracuda-BRTS-Status: 1
 X-Virus-Scanned: by bsmtptd at clackamas.edu

--_013_4654D3C473962244BA478CDD85676D74015E57BC6D55MAILBOXclac_
 Content-Type: multipart/related;
 boundary="_012_4654D3C473962244BA478CDD85676D74015E57BC6D55MAILBOXclac_";
 type="multipart/alternative"

--_012_4654D3C473962244BA478CDD85676D74015E57BC6D55MAILBOXclac_
 Content-Type: multipart/alternative;
 boundary="_000_4654D3C473962244BA478CDD85676D74015E57BC6D55MAILBOXclac_"

I would recommend in the future if you have a time sensitive email (for peace of mind), that you enable the "Request a Delivery Receipt" option that is available on a per e-mail basis on your "Options" tab from your email menu. This would give you a receipt showing the time stamp of when the email item was delivered. If you need assistance with this, one of the techs at the helpdesk can walk you through the process.

I hope this helps.

Thanks!

-Seth

From: Greg Fitzgerald
Sent: Thursday, April 30, 2015 14:28
To: Seth Allums
Cc: ITS HelpDesk
Subject: Verify time email sent

Seth,

Dion referred me to you with this issue. I submitted a funding proposal at 4:48 last night via email. The deadline was 5 pm. The funding agency (City of Oregon City) received it at 10 this morning. Their IT department sent a screen shot of their log. Rather than declare us ineligible outright, they called and asked us to verify through ITS that it was sent prior to 5pm.

I have attached to original email.

Greg Fitzgerald
Executive Director
Clackamas Community College Foundation
503-594-3132
give.clackamas.edu

Education that Works!



FILE HOME SEND / RECEIVE FOLDER VIEW

New Email Items - Ignore Clean Up - Delete Reply Reply All Forward More -

Inbox Team E-mail Reply & Delete To Manager Done Create New

Move Rules OneNote Unread/Read Categorize Follow Up -

Search People Address Book Filter Email - Find

New Delete Respond Quick Steps Move Tags Find

All Unread

Search Sent Items (Ctrl+E) Current Folder

	TO	SUBJECT	SENT	SIZE	CATEGORIES
	Julie P Paulsen	Accepted: Foundation Annual Dinner When: Jun 4, 2015 5:30:00 PM	Wed 4/29/2015 4:55 PM	6 KB	
	'mbbeneville@orc...'	OC-Metro Enhancement Grant - attached April 29, 2015 Michelle Beneville: Oregon City Civic Improvement trust Tourism Grant	Wed 4/29/2015 4:48 PM	332 KB	
	Julie P Paulsen	Accepted: Campaign Strategy Meeting When: Apr 22, 2015 10:00:00 AM	Wed 4/29/2015 12:50 PM	6 KB	
	'Carol F'	RE: Dell Inspiron 15 3000 Series... All computer ideas require you to go to a store and try them out. I cannot pick without you agreeing to the keyboard configuration and feel. I have a workout scheduled at 5:30 tonight. Could go to Best Buy on 82nd with you at	Wed 4/29/2015 12:40 PM	154 KB	
	Greg Fitzgerald	Declined: Found mtg at Kaiser Lonnie, Is there another time that works. I have a minigrant committee meeting that morning. Tuesday? Friday? <end>	Wed 4/29/2015 12:33 PM	9 KB	
	jana.hernandez21@g...	Accepted: Invitation: RE NXT planning @ Mon May 4, 2015 10am - 11am (jana.hernandez21@gmail.com) When: May 4, 2015 10:00:00 AM <end>	Wed 4/29/2015 11:15 AM	6 KB	
	Michelle M Baker	Northwestern U Students Turn to In-House Crowdfunding Platform for Projects -- Campus Technology Michelle, Have any thoughts about this? I'd be interested in working with ASG to figure out how to fund this, if they'd be willing to take on a project or two for next year. We could work on it as part of the planning meeting for	Wed 4/29/2015 6:59 AM	6 KB	
	Joanne Truesdell	FW: Danielson, Jilda scholarship fund I sent a thank you this morning. Greg Fitzgerald Executive Director Clackamas Community College Foundation	Wed 4/29/2015 6:54 AM	32 KB	
	'Craig'	RE: Danielson, Jilda scholarship fund Thank you both! Greg Fitzgerald Executive Director Clackamas Community College Foundation	Wed 4/29/2015 6:53 AM	32 KB	
	Julie P Paulsen	RE: Proof: NewsNotes for April community projects such as restoration of the headwaters of Newell Creek at the Environmental Learning Center. Needs a comma before such as Siracha is actually spelled SRIRACHA (one of the four food groups at our house)	Wed 4/29/2015 6:52 AM	82 KB	

▲ Date: Tuesday

Mail Calendar People Tasks ...