



May 24, 2018

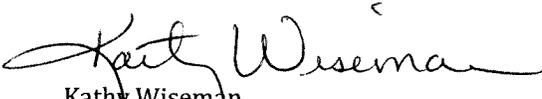
Dear Lori Bell,

Please accept this cover letter and letter of acknowledgement for the Community Services department / Pioneer Center, as support for the attached grant application.

The support from the community has been very positive, and we look forward to presenting the grant information to the committee.

If you have any questions, please contact me at 503-496-1523.

Sincerely,


Kathy Wiseman
Supervisor, Pioneer Community Center



**OREGON
CITY**



Metro

Enhancement Grant Program Application

Before filling out this form, please read the Enhancement Grant Program Information for complete submittal instructions and to be sure that your proposal qualifies for funding. Applications received after the deadline will not be accepted. Liability insurance coverage may be required. Limit answers to the space provided.

Title of Project Tateshina Sister City Peace Garden sign replacement

Organization Sister City Committee / Pioneer Community Center

Is this a Non-Profit Organization? Yes No

Non-Profit Federal tax exempt ID Number 93-6002230

Address 615 5th street

City, State, Zip Oregon City, Oregon 97046

Project Coordinator Kathy Wiseman Phone 503-496-1523

Email Kwiseman@orc.org

Chairperson of Governing Board (If Applicable) Beth Werber

Phone 503-557-2906

Signature *Kathy Wiseman*

(The person authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)

*****Complete the budget sheet on page 7 first.**

Amount totals from that sheet will auto fill into this table

Grant Amount Requested:	\$	6525.00
+ Matching Funds (Cash):	\$	600.00
+ In-Kind Matching Funds (See question #15):	\$	241.40
= Total Cost of Project:	\$	7366.40

Proposal Information

1. Is this your first grant application to the Enhancement Grant Committee?

Yes No

2. Have you received an Enhancement Grant in the last 3 years? (Include past Metro Enhancement Grants)

Yes No

If yes, please describe the projects/programs for which you received funding.

3. If you received an Enhancement Grant last year, what is the status of the project?

4. Will this grant-funding request be used for the first phase of a project, with possible grant requests for future phases?

Yes No

If yes, please explain.

5. Briefly describe the project for which you are requesting funds.

Grant funds would be paired with in kind volunteer hours, and additional cash funds to remove and replace the existing PEACE GARDEN signs located on the Pioneer Community Center grounds.

The current signs are failing, and the continued improvements to the area will aid in creating a community park that better supports use by local citizens and visitors to the area.

6. Describe why this project was selected and the community need(s) to which it will respond.

This project was selected to support the continued work on the enhancement of this site, which is highly used within the City of Oregon City.

This project will increase the attractiveness of the Pioneer Center grounds, and more specifically the Sister City Peace Garden. Upgrades to this area will also support and enhance culture within the City as we move forward to beautify areas with long standing relationships such as the one with the people of Tateshina Japan and the visitors who come to view this garden.

7a. Identify and describe how this proposal meets one or more of the goals for funding within the enhancement area boundaries (check those below that apply and describe by item number below).

- 1. Result in an improvement to the appearance or environmental quality of the area/neighborhood.
- 2. Result in the reduction in the amount or toxicity of waste, or increase reuse and recycling opportunities.
- 3. Result in rehabilitation, upgrading or direct increase in the real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Code.
- 4. Result in the preservation or enhancement of wildlife, riparian zones, wetlands, forest lands and marine areas, and/or improve the public awareness and the opportunities to enjoy them.
- 5. Result in improvement to, or an increase in, recreational areas and programs.
- 6. Result in improvement in the safety of the area.
- 7. Result in projects that benefit youth, seniors, low-income persons or underserved populations.
- 8. Result in significant improvement in the cleanliness of the City.
- 9. Result in increased employment or economic opportunities for City residents.
- 10. Result in increased attractiveness or market value residential, commercial or industrial areas.

7b. List by item number from 7a and describe how the project meets the each goal.

1. Beautification and upgrade of both signs to the entrances of Sister City Peace Garden, will not only enhance the appearance of the garden and grounds, but will in turn impact the quality of the park area within the neighborhood.

5. Appropriate and attractive signs will be an improvement to this park/recreational area, thus supporting the goals of additional users, and encourage the continued volunteer commitment, and support of the peace garden area.

7. The Pioneer Community Center serves a large number of senior and disabled citizens. This is an accessible park, and will benefit people with mobility issues and seniors in our community.

10. Appropriate and upgraded signs will result in a more attractive and welcoming experience when coming to the Pioneer Center and the Peace Garden. This is primarily a residential area, with some mixed commercial use. Additional signs that are more appropriate to the cultural vision of the garden, softens the impact and supports the transition from residential to the community center complex.

8. Project Period: 2 months

(Number of months in duration)

Beginning Date: July 1 2018

Ending Date: September 1 2018

9. What is the geographic area of Oregon City where the project will take place?

Located on the Grounds of the Pioneer Community Center, 615 5th street.

The signs are on the East side of the building. One faces the John Adams street side and the other is near the back door of the Pioneer Center.

10. How will the community benefit by your project? What is the estimated number of people affected and anticipated outcome(s)?

The citizens of Oregon City, and visitors to our area, will benefit from this project by the enhancement of these community signs that offer long term beautification. Signs that are attractive and appropriate encourage additional use of the area, and additional interest and support.

Currently, the Pioneer Community Center provides annual services that number over 132,000 units of service. This number does not include the visitors who only utilize the park area and grounds, or people who just stop in for self directed activities. The estimated number of people who would view the signs is high. This is a high use and high traffic area in the City of Oregon City.

11. What community resources will be used as support for this project (i.e. community, city-owned property, city departments, transportation services or other civic groups)?

The community resources include:

1. Pioneer Community Center grounds, which are owned by the City of Oregon City
2. Community Services/Parks and recreation department for upkeep and maintenance.
3. Tateshina Sister City civic group for upkeep and maintenance as well as cultural enhancement and education.

12. Briefly describe prior experience managing similar projects, including any past enhancement projects.

The Pioneer Community Center has had years of necessary upgrades both large and small. Specifically, the Center has had several signs replaced to further support the desire for beautification and improvements.

13. List anticipated project milestones and dates (e.g. groundbreakings, significant facility improvements, large gatherings of volunteers, public meetings, conferences, special activities and events).

July 1, 2018 begin removal of old signs.

July 15, 2018 begin installation of new signs.

August 1, 2018 inspect and approve/ ensure proper progress of installation.

Sept 1, 2018 Finalize and approve project.

14. An exit report will be required once the project is complete, per a signed Enhancement agreement. Describe the measurements you will use to assess the program/project effectiveness. In other words, how will the effectiveness of the program/project be tracked and evaluated (i.e. number of people served; improvements and/or beautification; number of volunteers attracted; amount of area cleaned or rehabilitated, etc.)? Be sure to describe project goals, changes and noticeable benefits that will come about as a result.

The exit report will show the progress of the project, final installation of signs, and a report by the Sister City Committee.

A copy of before and after pictures of signs, showing the enhancement and beautification will be provided.

15. List sources of support for in-kind matching support (e.g. volunteer hours and donations). In order to estimate the value of donated volunteer time refer to the Enhancement Grant Program Information sheet for current value.

Item	Source of Support	Estimated Value (\$)
Volnteer hours	Sister City Committee	\$241.40
Donations	Pioneer Center	\$600.00

16. List all grants applied for in support of this project and commitments confirmed to date.

Metro enhancement grant 2018 (no commitment - yet)

17. What is the percentage of Enhancement will be used for personnel services or administrative costs? 0 %

18. Will the administrator be a paid position? Yes No

19. Proposed Budget—on the following page please complete the proposed budget. Modify line items as needed to reflect proposed expenses.

- Column A: Show grant monies needed for the program/project.
- Column B: Show cash matching funds.
- Column C: Show donations or in-kind volunteer labor (from question 15).
- Column D: Totals for each category.

****These figures will be transferred to the table on the first page of this application.

Proposed Budget

Suggested List (not inclusive)	(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Total
Personnel Services (salaries, administration)	0	0	0	0
Project Administration costs (clerical, advertising, graphics, printing, postage)	0	0	0	0
Materials	\$5775.00	\$600	0	\$6375.00
Equipment/Supplies	0	0	0	0
Construction Costs	\$750.00	0	\$241.40	\$991.40
Event Costs	0	0	0	0
Transportation Costs	0	0	0	0
Insurance Costs (if needed)	0	0	0	0
Additional Costs (List)	0	0	0	0
Totals	\$6525.00	\$600.00	\$241.40	\$7366.40



OREGON CITY - TATESHINA SISTER CITY COMMITTEE



Tateshina

May 19, 2018

To Whom It May Concern:

The Oregon City – Tateshina Sister City Committee members have been personally involved in the Peace Garden from its creation in 1987 to the present. The garden was created as a tribute to the Sister City relationship between Oregon City and Tateshina, Japan which began in 1974. Over the last thirty-one years, members have helped with maintainance of the garden and with the construction and addition of new features. We are very interested in keeping the Peace Garden updated and beautiful; a reminder of the long standing friendship between our two cities and cultures, and a place of beauty for our community.

On behalf of the Sister City Committee, I would strongly support and encourage updating the Peace Garden sign to enhance the beauty of the area and promote better use of the site.

Sincerely,

Beth Werber, Chairperson

Oregon City – Tateshina Sister City Committee

May 17, 2018

For consideration of the Metro Enhancement Committee:

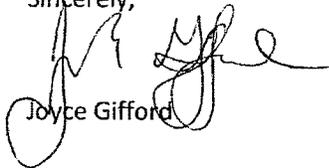
As a long-standing community member, and someone who has been an active participant in many of the committees and boards associated with the improvement of the City of Oregon City, I am pleased to lend my support to the request of the Tateshina Sister City group and Pioneer Community Center, for a Metro Enhancement grant.

The grant funds will be used to improve signs to the entrance of both sides of the Peace Garden. The relationship between Oregon City and our Sister City of Tateshina Japan has been active and engaged since its creation in 1974. The Peace Garden was created in 1987. The relationship was established with a pledge from both cities, to promote friendship, peace, prosperity, and understanding. These are all things that we, as a society, should continue to strive for.

The current signs are dated and failing. Upgrading the signs will support the efforts of the Pioneer Center and the Sister City group to continue to make improvements in this community park. This area is enjoyed by those passing by as newcomers to our city and regular users alike. Visitors from Japan are hosted semi-annually. This year, 10 citizens and students will be visiting Oregon City from Tateshina Japan to honor our relationship. They will come to learn more about our history and view the Peace Garden.

I strongly support their request for funds, and hope you will too.

Sincerely,

A handwritten signature in black ink, appearing to read "Joyce Gifford". The signature is stylized and cursive, with a large initial "J" and "G".

Joyce Gifford



May 21, 2018

To: Review Committee

The Oregon City Parks Foundation is a 501(c)(3) foundation, promoting the advancement of parks and recreation in the City of Oregon City. We would like to express our full support of the Tateshina Sister City Committee proposal to update the signage for the Peace Park in the City of Oregon City. We urge your support of this grant request.

The new signage will help meet Oregon City's updated regulations and help direct residents as well as visitors to our city's Peace Park. The Oregon City Parks Foundation supports efforts such as this that provides opportunities for the community to actively engage in one of our city's natural and cultural assets, and would aid in the achievement of our goal to make Oregon City a destination for naturalist, cultural, and historic tourism.

We urge your support of this grant request by the Oregon City Tateshina Sister City Committee.

For the Oregon City Parks Foundation,

Roger Fowler-Thias, President

OREGON CITY PARKS FOUNDATION

*partnering with volunteers, donors, and community leaders to develop,
enhance, promote, and sustain a thriving, accessible, and connected
system of parks in Oregon City*

M C L O U G H L I N



N E I G H B O R H O O D
A S S O C I A T I O N

May 18, 2018

Metro Enhancement Grant Committee
City of Oregon City
P.O. Box 3040
Oregon City, Oregon 97045

RE: Peace Garden Signage

Dear Committee Members,

The McLoughlin Neighborhood Association (MNA) Steering Committee has reviewed the proposed project to replace the ageing signs at the Sister City Peace garden. The proposal is to replace the existing signs with a design that is more appropriate for the garden and the historic neighborhood.

The project will be an improvement and enhancement to the historic district and will create a welcoming entrance to the Peace Park.

We appreciate your consideration of this enhancement project.

Best regards,

A handwritten signature in black ink, appearing to read 'Cameron McCredie', written in a cursive style.

Cameron McCredie, chairperson

Post Office Box 1027, Oregon City, Oregon 97045



**OREGON
CITY**

Office of Maureen Cole, Library Director

606 John Adams St | Oregon City OR 97045
Ph (503) 657-8269 ext 1010 | Fax (503) 657-3702
mcole@orcity.org

May 15, 2018

Dear Community Enhancement Grant Program Committee:

I support the Pioneer Center's grant request for new signage for the Peace Garden.

The Pioneer Center makes up one of the blocks in a very historic and regionally important area of the City. It also is kitty-corner to the new library, across from the Stevens-Crawford Heritage House and the soon to reopen Ermatinger House, and across from the former Atkinson Memorial Church, housing the Unitarian Universalist Congregation at Willamette Falls. These four blocks create an axis of activity, involving people from all over Oregon City, the county, the state, and hopefully the country.

Kathy Wiseman, Pioneer Center Supervisor, has done an amazing job of maintaining the building. Likewise, the Parks Department has done an outstanding job of maintaining the grounds. The Peace Garden is a lovely, tranquil spot. The signage for it should rise to the level of the things around it and shine a light on all the great work done at the Pioneer Center.

Please fund this grant request. Thank you for your consideration of this application.

Sincerely,

Maureen Cole

Peace Garden

This peace garden was created in 1987 as a tribute to the Sister City relationship between Oregon City and Tateshina, Japan, which started in 1974. It was built with volunteer labor and contributions from many individuals and businesses, including Portland General Electric. A special thanks goes to the Bloom Family and B&B Leasing for their ongoing support.

Volunteers built the wooden gateway in 2009 to celebrate the 35th anniversary of the friendship formed between our two cities and to celebrate the 150th anniversary of the State of Oregon.

We hope you enjoy your walk through our park.
For more information on the Sister City program, please contact City Hall.

418 5TH STREET

MB

MILLARD & BRAGG

ATTORNEYS AT LAW, PC

503-305-7806

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Peace Garden

This peace garden was created in 1987 as a tribute to the Sister City relationship between Oregon City and Tateshima, Japan, which started in 1974. It was built with volunteer labor and contributions from many individuals and businesses, including Portland General Electric. A special thanks goes to the Bloom Family and B&B Leasing for their ongoing support.

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3 1/2' x 5' x 1 1/2"

\$2625.00

和平

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For more information on the Sister City program, please contact City Hall.



City owned signs are exempt from the sign code.

15.28.030 - Scope of sign regulations.

All signs shall be constructed and maintained only as provided by this chapter, except for any of the following:

- A. Signs not visible from either a right-of-way or property under different ownership, provided such signs are constructed and maintained in accordance with applicable law;
- B. Signs inside a building, except for strobe lights visible from the right-of-way or other private property;
- C. Signs carved into or part of materials that are an integral part of a building;
- D. Signs attached to, or carried by a person;
- E. Signs required by law or legal action;
- F. Government owned signs within the right-of-way, government-designated parks, Metro-designated open space and at stormwater facilities;
- G. City owned signs;**
- H. Public art murals identified on the Oregon City Existing Mural List; and
- I. Traffic control signs and devices.

(Ord. No. 14-1003, § 1(Exh. 1), 5-20-2015)